



#### **BOARD OF DIRECTORS**

Meredith Matthews, City of Arcata, **Chair**  
City of Blue Lake, **Vice Chair**  
Leslie Castellano, City of Eureka  
Randy Cady, City of Ferndale  
Michelle Bushnell, County of Humboldt  
Frank Wilson, City of Rio Dell

### **Meeting Agenda**

**Thursday, January 9, 2025, at 5:30 PM**  
**Eureka City Council Chamber**  
**502 K Street**  
**Eureka, CA**

#### **HOW TO PARTICIPATE**

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

##### **1. IN-PERSON**

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment.

##### **2. REMOTE**

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a Board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use \*9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

##### **3. EMAIL**

The public may submit public comment via email to [board@hwma.net](mailto:board@hwma.net). Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum

allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting but will not be read into the record during the meeting.

#### **4. TO WATCH OR LISTEN ONLY**

The public may view the meeting on one-way video feed on at Access Humboldt's YouTube Channel at [www.youtube.com/c/accesshumboldt/live](http://www.youtube.com/c/accesshumboldt/live) or

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*Accessibility:* Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at 707 268-8680 or emailing [board@hwma.net](mailto:board@hwma.net). The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.

#### **1. Call to Order and Roll Call at 5:30 PM**

#### **2. Consent Calendar**

All matters listed under the Consent Calendar are considered to be routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the November 14, 2024, HWMA Board of Directors meeting.
- b. Review and Approve September 2024 Financial Reports.
- c. Review and Approve October 2024 Financial Reports.
- d. Authorize Executive Director to Execute an Amendment to the Mattress Recycling Services Agreement.

#### **3. Oral and Written Communications**

This time is provided for people to address the Board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires Board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

#### **4. Approve Purchase of Transfer Station Scale**

#### **5. Ratify Emergency Purchase (Suppression System)**

#### **6. Receive update on Request for Proposal for Organics Processing Feasibility Study**

#### **7. Standing Item: Board Member Reports.**

#### **8. Standing Item: Executive Director's Report.**

#### **9. Adjourn.**



## BOARD OF DIRECTORS

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Adelene Jones, City of Blue Lake, **Vice Chair**  
Leslie Castellano, City of Eureka  
Randy Cady, City of Ferndale  
Michelle Bushnell, County of Humboldt  
Frank Wilson, City of Rio Dell

### Minutes

**Thursday, November 14, 2024, at 5:30 PM**  
**Eureka City Council Chamber**

Present: Meredith Matthews, Adelene Jones, Leslie Castellano, Michelle Bushnell,  
Randy Cady, Frank Wilson.  
Absent: None  
Staff: Eric Keller-Heckman, Anthony Heacock, Hilary Schwartz, Joel Bisson  
Legal Counsel: Nancy Diamond

#### 1. Call to Order and Roll Call at 5:30 PM

**Chairperson Matthews** called the meeting to order at 5:30 PM. A quorum was present and acting.

#### 2. Consent Calendar

- a. Approve Minutes from the October 10, 2024, HWMA Board of Directors meeting.
- b. Review and Approve August 2024 Financial Reports.
- c. Review and approve revised Account Clerk I/II job description
- d. Review and approve Request for Bids for Scale Replacement Project
- e. Review and approve Request for Proposal for Financial Audit Services
- f. Authorize Executive Director to Execute an Amendment to the Mattress Recycling Services Agreement

**Chairperson Matthews** requested item 2(f) be pulled from the Consent Calendar. Executive Director Keller-Heckman informed the board that staff had not attached the appropriate documents for item 2(f) to the board packet. **Chairperson Matthews** directed staff to bring that item forward at the January meeting.

**Motion:** **Director Bushnell** motioned, and **Director Cady** seconded, to approve the items a) through e) of the Consent Calendar as delivered, and to return in January with item 2(f)

**Action:** Approve the Motion as made by **Director Bushnell** and seconded by **Director Cady**.

**Ayes:** Unanimous  
**Noes:** None  
**Absent:** None

#### 3. Oral and Written Communications

**Chairperson Matthews** opened the floor to public comment regarding items not on the agenda. No public comment was received.

**Chairperson Matthews** closed the floor to public comment.

**4. Receive proposed timeline and draft Request for Proposal for “Organics Processing Feasibility Study.”**

**Executive Director Keller-Heckman** gave a presentation detailing the purpose, goals, timeline, and critical pathway for the Organics Processing Feasibility study. The purpose of the RFP is to produce a study that looks at the feasibility of implementing organics processing that will include food waste into current waste management systems in Humboldt County, pursuant to SB1383 regulations.

**Director Castellano** asked if the RFP directs proposers to engage with emerging industries such as Nordic Aquafarms. **Executive Director Keller-Heckman** responded that staff had endeavored to keep the RFP as open as possible, to include all potential solutions for organics processing implementation.

**Chairperson Matthews** asked if the jurisdictions were behind in SB1383 compliance. **Executive Director Keller-Heckman** confirmed that while compliance has been delayed, the feasibility study can be placed on jurisdictions’ corrective action plans and demonstrate a good faith compliance effort with CalRecycle.

**Director Bushnell** asked about the dates for SB1383 compliance. **Executive Director Keller-Heckman** indicated that compliance dates ranged from 2021 to 2023, and that some of the smaller jurisdictions had obtained waivers for temporary exemption from some requirements of SB1383 compliance.

**Chairperson Matthews** asked if the RFP directs proposers to scope specific sites in Humboldt County for an organics processing facility. **Executive Director Keller-Heckman** clarified that the RFP would direct proposers to scope the size and other characteristics of a parcel needed for the type of facility being recommended.

**Director Bushnell** requested more information about the costs of trucking organic waste out of county prior to the completion of an in-county composting facility. **Executive Director Keller-Heckman** reviewed the prior critical pathway for short-term compliance with SB1383, in which an RFP was awarded to Cold Creek Composting in Willits for out-of-county organics processing. Due to a multitude of issues, the jurisdictions have been unable to collect the material thus far. Now it is time to begin the process of developing long-term compliance with an in-county organics processing site.

**Chairperson Matthews** asked how the RFP evaluation committee would be determined. **Executive Director Keller-Heckman** explained that typically the evaluation committee consists of two HWMA staff members and two member agency staff members, but in this case he would also be a member of the evaluation committee.

**Director Jones** asked about the status of non-member jurisdictions, and how they would benefit from the feasibility study. **Executive Director Keller-Heckman** responded that dialogue is ongoing with non-member jurisdictions such as Fortuna and Trinidad. Non-member jurisdictions will be able to bring their organic waste to a future HWMA

organics facility, just as they can bring solid waste to the Hawthorne Street transfer station now.

**Chairperson Matthews** opened the floor for public comment.

**Evan Edgar** of Edgar & Associates provided comments on his work on the 2022 SB1383 Roadmap and his intention to bid on the RFP for organics processing feasibility study.

**Frank Nelson** of Recology provided comments on community composting solutions and the opportunities that exist for in-county organics processing.

**Director Bushnell** requested that the RFP direct proposers to consider the impact of composting on wildlife.

**Director Castellano** requested that the RFP direct proposers to assess opportunities with emerging and established business, and to identify specific potential sites in Humboldt County. Director Castellano also requested more information about how backyard composting is regulated and its impact on flow control. **Executive Director Keller-Heckman** described the compliance process for households seeking collection waivers for backyard composting. He clarified that the HWMA supports community and backyard composting, even though its cumulative impact on flow control is not known at this time. Most of the organic waste generated will come from businesses like restaurants, which will require integrated collection and management systems.

**Motion:** **Director Cady** motioned, and **Director Jones** seconded, to receive the presentation outlining the proposed timeline and critical pathway for the **Draft Request for Proposal for “Organics Processing Feasibility Study”** as delivered, and direct staff to return with the finalized draft document for review and approval no later than the January 2025 meeting or staff’s recommendation.

**Action:** Approve the Motion as made by **Director Cady** and seconded by **Director Bushnell**.

**Ayes:** Unanimous

**Noes:** **None**

**Absent:** **None**

## 5. Standing Item: Board Member Reports

**Director Jones** expressed her gratitude to HWMA staff and board members, indicating that this may be her last meeting as the Blue Lake representative following the recent city council election.

## 6. Standing Item: Executive Director’s Report

None received.

## 7. Adjourn

**Chairperson Matthews** adjourned the meeting at 6:10 p.m.



***Staff Report***

**DATE:** January 2, 2025. For Meeting of: January 9, 2025  
**FROM:** Hilary Schwartz, Director of Finance  
**SUBJECT:** Item 2b)  
Receive September 2024 Financial Reports

**RECOMMENDED ACTION:** Voice Vote  
1) Review and Approve September 2024 Financial Reports

**DISCUSSION:**

**Background:**

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds as of September 30, 2024, are as follows:

Cash on hand	\$ 1,415,221.73
Operating Reserve	\$ 1,390,452.69
CRL Pledge of Revenue	\$ 101,494.77
Capital Improvement Fund	\$ 1,117,389.72
Benefits and Rate Stabilization Funds	\$ 550,000.00
Long-Term Funding	\$ 92,041.14

Authority Financials:

Attachment 2b.1 contains detailed balance sheets for the September 2024 financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for September 2024 performed at approximately 2.81% below budgeted estimates for Fiscal Year 2024-25. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In September 2024, the strongest revenue categories were Recycling and satellite and self-hauled solid waste.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for September 2024 were approximately 1.43% above budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments.

Staff continues to maintain a strong control on ongoing expenses, which have remained about 8% below budget projections during the first quarter of the current fiscal year (2024-2025).

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2b.1 (*Statement of Cash Flow*) for the month of September 2024. These disbursements are comprised primarily of day-to-day costs, representing approximately \$462,414.24 in transportation and disposal costs, \$270,053.31 in payroll and employee benefit costs, and \$212,797.61 in pass-through allocations to member agencies.

**Staff's Recommendation:**

Staff recommends the board review and approve the draft September 2024 Financial Reports.

**Attachments:**

- 1) Draft September 2024 Financial Reports



# Humboldt Waste Management Authority

Draft Balance Sheet  
As of September 30, 2024  
Attachment 2b.1

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	2,737,910.67
1001 CRL Pledge-8913	97,665.14
1002 Rate Reserve-6008	628,602.36
1003 CIP-3488	1,120,740.49
1010 Petty Cash	107.20
1015 Change Bank	5,500.00
<b>Total Bank Accounts</b>	<b>\$4,590,525.86</b>
Accounts Receivable	
1020 Accounts Receivable	1,068,528.04
1030 Allowance for Doubtful Accounts	0.00
<b>Total Accounts Receivable</b>	<b>\$1,068,528.04</b>
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	63,996.02
1050 Prepaid Insurance	294,949.31
1055 Undeposited Funds	0.00
Due from Other Governments	0.00
<b>Total Other Current Assets</b>	<b>\$358,945.33</b>
<b>Total Current Assets</b>	<b>\$6,017,999.23</b>
Fixed Assets	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	20,334.51
<b>Total 1200 Land Improvements</b>	<b>2,273,890.92</b>
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,978,507.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
<b>Total 1300 Buildings</b>	<b>3,299,134.95</b>



# Humboldt Waste Management Authority

## Draft Balance Sheet

As of September 30, 2024

	TOTAL
1400 Building Improvements	
1401 Admin	50,076.58
1402 Transfer Station*	396,766.35
1403 HHW	199,269.55
1404 Recycling	64,371.90
1405 Landfill	17,448.95
<b>Total 1400 Building Improvements</b>	<b>727,933.33</b>
1500 Equipment	
1501 Admin	32,730.11
1502 Transfer Station*	2,009,454.00
1503 HHW	69,740.72
1504 Landfill	321,495.46
1505 Recycling	159,817.65
1507 Programs	0.00
<b>Total 1500 Equipment</b>	<b>2,593,237.94</b>
1600 Office Equipment	
1601 Admin	34,056.66
1605 Recycling	0.00
<b>Total 1600 Office Equipment</b>	<b>34,056.66</b>
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
<b>Total 1700 Vehicles</b>	<b>154,238.32</b>
1800 Software	
1801 Admin	69,573.89
<b>Total 1800 Software</b>	<b>69,573.89</b>
1900 Accumulated Depreciation	(7,587,715.71)
<b>Total Fixed Assets</b>	<b>\$4,373,489.92</b>
Other Assets	
1035 Deferred Outflows - Pension	768,101.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	0.00
<b>Total Other Assets</b>	<b>\$989,272.00</b>
<b>TOTAL ASSETS</b>	<b>\$11,380,761.15</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of September 30, 2024

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	809,280.10
<b>Total Accounts Payable</b>	<b>\$809,280.10</b>
Credit Cards	
2005 2005 Umpqua Bank Visa	0.00
2006 Bisson	1,913.32
2007 Heacock	7,593.85
2008 Schwartz	871.45
2009 Keller	338.30
<b>Total 2005 2005 Umpqua Bank Visa</b>	<b>10,716.92</b>
<b>Total Credit Cards</b>	<b>\$10,716.92</b>
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	289.40
2022 Accrued Bank Charges	7,643.94
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	269,460.14
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	42,744.58
2070 Deferred Revenue - OPP	26,273.70
2071 Deferred Revenue - Tire Grant	20,235.86
2075 Garnishments Payable	0.00
2076 Current Portion LT Liability	120,692.74
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
24001 Garnishment -Weaver	0.00
<b>Total 24000 Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$487,340.36</b>
<b>Total Current Liabilities</b>	<b>\$1,307,337.38</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of September 30, 2024

	TOTAL
Long-Term Liabilities	
2100 Deferred Inflows - Pension	60,628.00
2110 Landfill Closure Estimated	10,191,438.00
2130 Lease Payable - Financial Pacif	574,936.22
2135 Less Current Portion LT Liability	(120,692.74)
2140 Net Pension Obligation	1,059,833.00
<b>Total Long-Term Liabilities</b>	<b>\$11,766,142.48</b>
<b>Total Liabilities</b>	<b>\$13,073,479.86</b>
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,263,164.00
3030 Prior Period Adjustments	(11,175.21)
3200 Retained Earnings	(6,408,339.92)
Net Income *	463,632.42
<b>Total Equity</b>	<b>\$ (1,692,718.71)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$11,380,761.15</b>

\* Net Income was reduced by \$34,511.46 in September 2024 by the replenishment of the following Authority Funds: Capital Improvement, Long-Term Funding, Operating Reserve, and Cummings Road Landfill Pledge of Revenue, as described in the Authority's approved budget for Fiscal Year 2024-2025.



# Humboldt Waste Management Authority

## Statement of Cash Flows

September 2024

Attachment 2b.1

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Income	(19,777.40)
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	11,744.51
1045 Prepaid Expenses	7,110.66
1050 Prepaid Insurance	32,772.14
2000 Accounts Payable	104,435.73
2006 2005 Umpqua Bank Visa:Bisson	1,227.11
2007 2005 Umpqua Bank Visa:Heacock	(3,840.43)
2008 2005 Umpqua Bank Visa:Schwartz	(284.11)
2009 2005 Umpqua Bank Visa:Keller	(101.51)
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	0.00
2022 Accrued Bank Charges	893.28
2025 Accrued CalPERS	0.00
2035 Accrued FWH/MED	0.00
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>153,957.38</b>
<b>Net cash provided by operating activities</b>	<b>\$134,179.98</b>
<b>FINANCING ACTIVITIES</b>	
2130 Lease Payable - Finanical Pacif	(9,915.53)
<b>Net cash provided by financing activities</b>	<b>\$ (9,915.53)</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$124,264.45</b>
Cash at beginning of period	4,466,261.41
<b>CASH AT END OF PERIOD</b>	<b>\$4,590,525.86</b>



# Humboldt Waste Management Authority

## Bill Payment List

September 2024

Attachment 2b.1

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
09/04/2024	CB5ROO5HI98H	Valeo Networks	-4,337.96
09/01/2024	090124-BS	Blue Shield of California	-44,979.42
09/01/2024	013213995	Humana Insurance Co.	-4,438.11
09/01/2024	100371	Mad River Union	-202.00
09/01/2024	100369	Humboldt Cleaning Services LLC	-400.00
09/01/2024	100370	WM Corporate Services, Inc	-2,132.95
09/01/2024	100368	Advanced Security Systems.	-5,765.07
09/01/2024	SPACH128	Microbac Laboratories, Inc	-1,066.00
09/01/2024	SPACH127	Sharps Solutions, LLC	-300.00
09/01/2024	SPACH129	I-5 Tire, Inc.	-2,088.00
09/01/2024	SPACH126	United Rentals	-1,796.97
09/03/2024	34546	Thumpers Mechanical	-2,130.00
09/08/2024	100374	B&B Portable Toilets	-615.58
09/08/2024	100372	Miller Farms Nursery, Inc	-495.64
09/08/2024	100375	Shafer's Ace Hardware	-56.24
09/08/2024	100376	New Directions	-450.00
09/08/2024	100373	Advanced Security Systems.	-348.00
09/08/2024	100378	Industrial Electric	-729.44
09/08/2024	100377	Jamie Corsetti, CPA	-1,567.50
09/21/2024	13172163	Optimum Business	-500.90
09/11/2024	BP16	Verizon Wireless	-413.12
09/14/2024	BP18_091424	Zultys, Inc.	-714.93
09/18/2024	668422	Humboldt Community Services District	-52.10
09/20/2024	BP19	Valley Pacific Petroleum Services, Inc.	-4,791.05
09/08/2024	SPACH131	Sharps Solutions, LLC	-500.00
09/08/2024	SPACH132	Mendes Supply Company	-291.18
09/08/2024	SPACH130	Paradigm	-16,766.66
09/10/2024	FFDW6NLHDJ	City of Eureka Water	-619.04
09/10/2024	6PF3D6NWYF	City of Eureka Water	-776.87
09/10/2024	726027104288621700309	Mission Linen Supply	-1,109.55
09/10/2024	726026206852635860305	Mission Linen Supply	-1,538.85
09/15/2024	100389	AT&T Calnet	-38.73
09/15/2024	100384	NAPA	-14.19
09/15/2024	100382	Recology Humboldt County Samoa	-4,970.35
09/15/2024	100386	Lawrence & Associates	-140.00
09/15/2024	100385	Picky. Picky. Picky	-625.87
09/15/2024	100388	WM Corporate Services, Inc	-2,912.83
09/15/2024	100380	Industrial Electric	-911.09
09/15/2024	100381	Rogers Machinery Company, Inc.	-799.17
09/15/2024	100383	Sholes Overhead Door.	-7,055.00
09/15/2024	100387	Pierson Building Center	-329.60
09/15/2024	100379	Bettendorf Enterprises, Inc	-1,977.10
09/23/2024	2409122665379	PG&E 550-3	-29.45
09/14/2024	BP22	Recology Humboldt County	-225.00

# Humboldt Waste Management Authority

## Bill Payment List

September 2024

DATE	NUM	VENDOR	AMOUNT
09/15/2024	SPACH138	Airgas USA, LLC	-1,163.21
09/15/2024	SPACH139	WSP USA, Inc	-872.50
09/15/2024	SPACH134	Pape Machinery	-1,783.83
09/15/2024	SPACH135	World Oil Environmental Services	-55.00
09/15/2024	SPACH137	I-5 Tire, Inc.	-562.50
09/15/2024	SPACH133	United Rentals	-1,821.61
09/15/2024	SPACH136	Paradigm	-8,530.55
09/22/2024	100398	Humboldt Recycling	-14,006.52
09/22/2024	100399	Law Offices of Nancy Diamond	-1,400.00
09/22/2024	100394	Picky. Picky, Picky	-300.00
09/22/2024	100391	Lost Coast Communications, Inc	-750.00
09/22/2024	100400	Advanced Security Systems.	-2,032.52
09/22/2024	100390	Industrial Electric	-325.28
09/22/2024	100392	Foster Striping	-6,200.00
09/22/2024	100402	Thrifty Supply Company	-89.48
09/22/2024	100397	Copiers Plus	-246.47
09/22/2024	100393	FedEx	-93.17
09/22/2024	100401	Pierson Building Center	-161.62
09/22/2024	100395	Peterson CAT	-439.26
09/22/2024	100396	James L. Able Forestry Consultants, Inc	-880.00
09/26/2024	2409132237519	PG&E 724-3	-4,176.43
09/30/2024	BP24	Redheaded Blackbelt	-250.00
09/30/2024	2409133312979	PG&E 053-6	-3,428.92
09/28/2024	D83A49	Western Health Advantage	-8,414.16
09/23/2024	CBZBWPM7OW5Y	Valeo Networks	-175.00
09/22/2024	SPACH141	Airgas USA, LLC	-72.07
09/22/2024	SPACH143	Pape Machinery	-427.27
09/23/2024	SPACH145	Clean Harbors Environmental Services	-27,250.00
09/22/2024	SPACH144	Sharps Solutions, LLC	-400.00
09/22/2024	SPACH140	Streamline	-250.00
09/22/2024	SPACH146	Mendes Supply Company	-215.00
09/23/2024	SPACH142	Dry Creek Landfill	-532,353.30
09/30/2024	100406	Humboldt Sanitation	-17,831.69
09/30/2024	100405	B&B Portable Toilets	-615.58
09/30/2024	100403	Humboldt Organic Solutions, LLC	-59,118.51
09/30/2024	100412	Cox Rasmussen	-1,840.00
09/30/2024	100411	City of Eureka Discharge Fees	-3,300.00
09/30/2024	100410	Humboldt Cleaning Services LLC	-400.00
09/30/2024	100407	WM Corporate Services, Inc	-2,528.95
09/30/2024	100408	Industrial Electric	-266.76
09/30/2024	100409	Sholes Overhead Door.	-460.00
09/30/2024	100404	City of Eureka Alarm Fees	-250.00
09/30/2024	SPACH147	Pape Machinery	-777.20
09/30/2024	SPACH151	SDRMA	-2,468.15
09/30/2024	SPACH148	Sharps Solutions, LLC	-200.00

# Humboldt Waste Management Authority

## Bill Payment List

September 2024

DATE	NUM	VENDOR	AMOUNT
09/30/2024	SPACH149	I-5 Tire, Inc.	-3,429.00
09/30/2024	SPACH150	United Rentals	-688.28
<b>Total for 1000 Checking - Umpqua Bank</b>			<b>\$ -835,301.30</b>
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
09/12/2024	622179	Crystal Springs Bottled Water	212.00
<b>Total for 2008 Schwartz</b>			<b>\$212.00</b>
<b>Total for 2005 2005 Umpqua Bank Visa</b>			<b>\$212.00</b>



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of September 30, 2024

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	493.82				\$493.82
A & I Roofing	334.79				\$334.79
Abercrombie Construction	498.92				\$498.92
Above Board Construction and Roofing	2,636.02				\$2,636.02
Accurate Termite & Pest Solutions		50.03			\$50.03
ACGC Inc.	902.41				\$902.41
Alchemy Construction Inc.	28.81				\$28.81
Align Landscape		40.41		32.68	\$73.09
Alves Inc.	5,194.69				\$5,194.69
Ambrosini Electric	23.09	50.03	221.91		\$295.03
Anderson Construction	55.80				\$55.80
Annie Cornwell	98.13				\$98.13
Arnold's Family Construction LLC	142.85	289.08			\$431.93
Arrow Property Management	51.32	337.15		16.99	\$405.46
Atkins-Salazar Construction	182.07	23.09	295.78	44.71	\$545.65
Ayres Enterprises	338.64	1,546.66			\$1,885.30
Bedliners Plus	126.99	169.32			\$296.31
Berg Rentals	55.80				\$55.80
Best Address Properties	33.17				\$33.17
Bethel Church	102.44	56.41	130.83		\$289.68
Bettendorff Trucking - Shop	269.37				\$269.37
Bigfoot Construction Inc.	119.29				\$119.29
Black Diamond Construction			46.18		\$46.18
Blackwell Construction	363.65				\$363.65
Blackwell Rentals	20.00				\$20.00
Blossom Landscaping & Handyman Service	1,332.20	115.65			\$1,447.85
Blue Sky Roofer	184.71	382.90	2,074.18		\$2,641.79
Bob White Electric	48.10	21.17			\$69.27
Bode Construction	174.10				\$174.10
Branch Ranch Building Co.			67.34		\$67.34
Broadway Trailer Park	137.52				\$137.52
Buddy's Auto Center	423.30				\$423.30
Bureau of Land Management Arcata	8.00				\$8.00
Cal Poly Humboldt- Garbage	4,087.12				\$4,087.12
Carpet Depot	689.03		165.75		\$854.78
Carter & Company	37.47	44.25			\$81.72
CDH Painting	159.70				\$159.70
Century Service Center	989.44	498.34			\$1,487.78
Chris Rutter Construction		42.33			\$42.33
City of Arcata	15,479.77				\$15,479.77
City of Eureka - Facilities	15.39	21.17			\$36.56
City of Eureka - Harbor	167.65	41.32			\$208.97
City of Eureka - Parks	865.19				\$865.19
City of Eureka - Sewer Collections	2,260.82				\$2,260.82
City of Eureka - Streets	79.38				\$79.38



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
City of Fortuna				(1.80)	\$ (1.80)
Clayton Construction			(17.35)		\$ (17.35)
CM Construction	148.16		566.89		\$715.05
Coast Seafoods Company	310.63				\$310.63
Coastal Business Systems Inc.		30.79			\$30.79
Coastal Co Builders	687.45	1,596.27			\$2,283.72
Colburn Electric	591.69	400.42	358.85		\$1,350.96
Cook Properties	133.11	69.32			\$202.43
Cottage Construction	218.62				\$218.62
Curb Appeal Construction	604.20	401.41	136.61		\$1,142.22
Cutten Mini Storage	248.66				\$248.66
Cutten Schools		38.48			\$38.48
Darryl Berg Painting		48.10			\$48.10
David Allen Construction	321.33	553.05	12.00		\$886.38
DCI Construction	344.41				\$344.41
Del Biaggio Dairy	171.24				\$171.24
Del Reka	59.65	61.57			\$121.22
Delta Mattress & Sofa Outlet	236.44				\$236.44
Developed Employment Services	208.10				\$208.10
Diamond Drywall	675.36	956.72	277.07	678.32	\$2,587.47
Donald C Rogers		162.25			\$162.25
Dovetail Construction	151.28				\$151.28
DS Construction	412.09	12.00	1,062.56		\$1,486.65
Duncan Electric	127.78	24.00			\$151.78
Earth Care Landscaping	142.90				\$142.90
Eel River Transportation & Salvage	1,960.20				\$1,960.20
Ellena Construction				29.95	\$29.95
Emerald Custom Construction			28.25	410.40	\$438.65
Equity Building			(90.57)		\$ (90.57)
Eric Finkle	55.96				\$55.96
Eugene A Skweir General Contractor	47.38				\$47.38
Eureka City Schools	6,916.20				\$6,916.20
Eureka Glass Co. Inc.	184.16				\$184.16
Eureka Housing Authority	576.89				\$576.89
Eureka Humboldt Fire Extinguisher	23.09				\$23.09
Eureka Overhead Door Company	175.09				\$175.09
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka the Pentecostal Church	64.41				\$64.41
Eureka Vacation Rentals Inc.	21.17	18.66	17.77		\$57.60
Evans Mechanical	38.94	12.00			\$50.94
Extremely Floored				(23.49)	\$ (23.49)
Figas Construction	53.87	7,224.98		3,942.45	\$11,221.30
First Covenant Church	16.00				\$16.00
Fitz It Right Plumbing	132.11	123.80			\$255.91
Forbes Cabinets	479.11	125.07			\$604.18

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Forest Builder 707	431.00				\$431.00
Francis Carrington	92.36				\$92.36
Frank Zabel Trucking Inc.	38.48				\$38.48
Fryes Care Home	206.33		26.94		\$233.27
Furniture Design Center	502.56	500.73			\$1,003.29
G M Pavlich	31.24				\$31.24
Genevieve Schmidt	37.33				\$37.33
Glendale Mobile Estates	171.24		12.00	37.43	\$220.67
Gordon Van Zee Construction	12.00		12.00	12.00	\$36.00
GR Sundberg Inc.	78.89				\$78.89
Griz Handyman Service	19.24	15.39			\$34.63
Hamanaka Painting	84.66				\$84.66
Handle It Junk Removal	782.99				\$782.99
HCAR	275.95				\$275.95
Heartwood Design and Building	246.28	253.98			\$500.26
Hemmingsen Pavement Solutions	50.48	25.01			\$75.49
Henderson Village Apt.				(5.99)	\$ (5.99)
Heuer Properties		111.59			\$111.59
Hooven & Co.	777.34				\$777.34
Houseworth Construction		63.50		2.97	\$66.47
Hubbards German Auto	53.87				\$53.87
Humboldt Bay Harbor District	25.01				\$25.01
Humboldt Bay Water District	62.03				\$62.03
Humboldt Community Service District	3,089.39				\$3,089.39
Humboldt Countertops	601.61	577.68			\$1,179.29
Humboldt County DHHS	194.34			28.08	\$222.42
Humboldt County Parks	2,104.25	1,918.19		3.41	\$4,025.85
Humboldt County Sheriffs Office	102.46				\$102.46
Humboldt Electric	28.86	28.86			\$57.72
Humboldt Moving & Storage	163.55				\$163.55
Humboldt Plaza				2.97	\$2.97
Humboldt Plumbing	281.03	163.55			\$444.58
Humboldt Sanitation & Recycling	188,109.44				\$188,109.44
Humboldt Senior Resource Center	32.71		(21.17)		\$11.54
J & G Lawn and Garden	369.27	243.96			\$613.23
J & J Rentals	198.18				\$198.18
James Poovey	49.17	42.94			\$92.11
Janowski Builders	25.47	12.00			\$37.47
JDS Construction	1,901.22	1,233.83			\$3,135.05
Jim Groeling & Associates	36.56	213.57	101.93		\$352.06
JLF Construction	110.87				\$110.87
JNG Insulation Pros	494.49	251.06			\$745.55
JNM Construction	631.10				\$631.10
John H Kruger Plaster & Drywall	550.29	369.43	669.59	458.57	\$2,047.88
Johnny's Flooring & Window Coverings	30.09				\$30.09

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Johns Used Cars				108.56	\$108.56
Johnston Construction	75.99	55.67	209.31		\$340.97
Juells Electric	38.00				\$38.00
K H McKenny	19.24	236.66			\$255.90
Kelly Martin	66.18				\$66.18
Ken & Lesa Shealor	48.71				\$48.71
Kramer Investment Corp.	384.83				\$384.83
Lawn Care Plus	391.04				\$391.04
LDH Construction	184.71				\$184.71
Lirpa Logistics	146.33				\$146.33
Living Styles	196.72				\$196.72
Mace Jennings	34.63		65.42		\$100.05
Mad River Construction	986.14	132.76			\$1,118.90
Making Headway Center	304.01				\$304.01
Martin Bros Construction	125.07				\$125.07
Martin Construction	302.25	67.34		331.56	\$701.15
Mattress Recycling Council	6,138.72				\$6,138.72
McCrea Motors	120.36				\$120.36
McCullough Construction	2,712.98				\$2,712.98
McKinleyville Union School	125.00				\$125.00
McMurray & Sons Inc.	19,330.39				\$19,330.39
Med-Project USA	2,400.00				\$2,400.00
Milgard Manufacturing LLC - Sacramento	202.03				\$202.03
Ming Tree Realtors	40.86				\$40.86
Moores Sleepworld	265.38	230.05			\$495.43
Munson Investments	12.00		24.00	44.59	\$80.59
Myrtle town Body Shop	61.57	59.65			\$121.22
Nelson Floors	47.09				\$47.09
New Century Yard Maintenance	248.46	126.65			\$375.11
New Horizon Drywall Construction	80.81				\$80.81
New Life Service Company	1,234.54				\$1,234.54
Nichols Handy Work	19.00				\$19.00
Nick Frank	162.82				\$162.82
North Coast Co-Op Arcata	87.79				\$87.79
North Coast Fabricators	1,693.21				\$1,693.21
North Coast Flooring Inc.	1,422.36				\$1,422.36
North Coast Mercantile Co. Inc.	80.81				\$80.81
Northcoast Acoustics	219.35				\$219.35
Northcoast Childrens Service			10.66	10.00	\$20.66
Northcoast Environmental Construction	57.72				\$57.72
Northern Building Company	307.86	196.26			\$504.12
Open Door Community Health Center	252.05				\$252.05
Pacific Builders	788.24				\$788.24
Pacific Coast Rentals		36.56	4.73		\$41.29
Pacific Paper Company	71.20				\$71.20

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Pacific Towing	28.86	107.75	25.01	78.61	\$240.23
Peeples Construction	146.23				\$146.23
Pierson Company	1,486.61				\$1,486.61
Point Pleasant MHP	302.08				\$302.08
Poletskis Appliance Center	477.63				\$477.63
Porter and Sons Painting	123.14				\$123.14
Primo Drywall & Construction Co.	69.27				\$69.27
Pure Water Spas	84.66				\$84.66
Quality Body Works	304.46				\$304.46
Quick Mow	6.23				\$6.23
Rainbow Self Storage	725.39	1,139.31			\$1,864.70
Ray Wolfe Construction	178.22				\$178.22
Rayl Rentals & Rayl Cabinetry				(4.13)	\$ (4.13)
Rebholtz Cleaning Service		30.66	15.00	132.65	\$178.31
Recology Eel River	103,624.82				\$103,624.82
Recology of Arcata	121,086.91				\$121,086.91
Recology of Humboldt County	351,726.74				\$351,726.74
Recology Samoa	43,423.07				\$43,423.07
Redwood Acres Fair Grounds	604.16	531.05			\$1,135.21
Redwood Coast Real Estate Inc.	200.05	188.53			\$388.58
Redwood Community Action Agency	104.42				\$104.42
Redwood Teen Challenge	370.29				\$370.29
Rentor	688.86				\$688.86
Resources Recycling & Recovery	625.20			394.80	\$1,020.00
Restif Cleaning Service	201.19				\$201.19
Revival Home Builders Inc.	161.63	1,131.36			\$1,292.99
RG Goolsby Construction	272.51				\$272.51
RH Construction		119.29			\$119.29
Rich's Body Shop	44.25				\$44.25
Rob Jordan Construction	50.03	98.13			\$148.16
Robert Donathan	82.74	436.78			\$519.52
Rock Solid Construction	134.69	182.79			\$317.48
Ross A Nash Remodeling		17.32			\$17.32
S & S Phelps Inc.	330.94				\$330.94
Sanders Roofing Inc.	2,258.96	228.97			\$2,487.93
Schmidbauer Building Supply LLC.	1,183.71				\$1,183.71
Schmidbauer Lumber	191.00				\$191.00
Schneider Enterprises	1,156.83	1,085.20	1,077.51	353.75	\$3,673.29
Sempervirens Gardening	261.20	49.32			\$310.52
Sequoia Construction	609.22				\$609.22
Serenity Inn	28.00				\$28.00
ServiceMaster	1,310.32				\$1,310.32
Sherlock Mini Storage	29.32				\$29.32
Sholes Overhead Door	12.00				\$12.00
Simple Visions	701.59	325.17			\$1,026.76

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Sisu Extracts	1,889.46	308.41			\$2,197.87
Six Rivers Mechanical Inc.	35.09				\$35.09
Six Rivers National Forest				12.00	\$12.00
Six Rivers Property Management	9.33				\$9.33
South Bay Union School District	24.40				\$24.40
Spinks Property Management	514.19				\$514.19
Stetzel Builders	15.39	8.00	196.88	3,369.76	\$3,590.03
Strombeck Construction	2,994.38	1,408.91			\$4,403.29
STS Construction	55.61	6,663.15	1,164.56		\$7,883.32
Susan Whitely / Eric Dugan	221.63				\$221.63
T and T Roofing	3,640.40	3,840.51	4,134.88		\$11,615.79
TEMPORARY				494.50	\$494.50
The People of New Directions	471.94				\$471.94
The Wildlands Conservancy	33.09	38.48			\$71.57
Thomas Home Center	117.73				\$117.73
Timber Heritage Association	134.69				\$134.69
Tonis Restaurant	411.76	213.58			\$625.34
Tree Ventures Inc.	75.50	244.33			\$319.83
Ultimate Building Solutions	293.83				\$293.83
United Indian Health	761.95	487.97			\$1,249.92
Vern McGaughey	999.26				\$999.26
Vern's Furniture	498.26	188.01			\$686.27
Wade Bray General Contractor	63.42				\$63.42
Wahlund Construction	313.50				\$313.50
Watson Well Service	90.43	92.36			\$182.79
Wayne Maples Plumbing	30.61				\$30.61
Werner Weltsch Ent.			1,577.13	1,114.44	\$2,691.57
West End Builders Inc.	61.57				\$61.57
Westside Community Improvement Assoc.	214.18	68.76			\$282.94
William J Cosby Construction	98.13				\$98.13
Williamson Construction	70.63	161.62			\$232.25
Wilwerding Construction	26.94				\$26.94
Wing Inflatables	747.97	100.00	(56.39)		\$791.58
Zabel Enterprise	18,067.31	28,335.84			\$46,403.15
<b>TOTAL</b>	<b>\$968,708.73</b>	<b>\$70,586.63</b>	<b>\$14,604.04</b>	<b>\$12,095.74</b>	<b>\$1,065,995.14</b>



# Humboldt Waste Management Authority

## Draft A/P Aging Summary

As of September 30, 2024

Attachment 2b.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Airgas USA, LLC	2,971.74				\$2,971.74
AT&T Calnet	37.81				\$37.81
Bettendorf Enterprises, Inc	980.63	980.63			\$1,961.26
Blue Shield of California	45,854.75				\$45,854.75
City of Arcata 939	6,236.87				\$6,236.87
City of Blue Lake 939	1,937.63				\$1,937.63
City of Eureka 939	7,832.30				\$7,832.30
City of Eureka Water	2,214.98				\$2,214.98
City of Ferndale 939	1,958.83				\$1,958.83
City of Rio Dell 939	1,200.66				\$1,200.66
Crystal Springs Bottled Water	132.00				\$132.00
Dry Creek Landfill	450,280.55				\$450,280.55
Holt of California	2,665.51				\$2,665.51
Humana Insurance Co.	4,111.47				\$4,111.47
Humboldt Community Services District	59.53				\$59.53
Humboldt County DHHS CUPA Fees	10,218.40				\$10,218.40
Humboldt County Env Health Pass Through	68,760.87				\$68,760.87
Humboldt County Public Works Pass Through	122,583.28				\$122,583.28
Humboldt Recycling	21,288.36	4,920.00			\$26,208.36
Humboldt Sanitation	16,493.25				\$16,493.25
I-5 Tire, Inc.	1,935.00				\$1,935.00
Jamie Corsetti, CPA	400.00				\$400.00
Law Offices of Nancy Diamond	1,075.00				\$1,075.00
Lawrence & Associates	2,117.50				\$2,117.50
Lost Coast Communications, Inc	750.00	1,600.00			\$2,350.00
Mendes Supply Company	632.60				\$632.60
Microbac Laboratories, Inc	236.00				\$236.00
Miller Farms Nursery, Inc	129.29				\$129.29
Mission Linen Supply	2,118.72				\$2,118.72
NAPA		97.76			\$97.76
Peterson CAT	152.67				\$152.67
Peterson Trucks	323.67				\$323.67
Picky. Picky, Picky	424.85			(2.56)	\$422.29
Pierson Building Center	17.46				\$17.46
RappArt	2,750.00				\$2,750.00
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	4,730.65				\$4,730.65
Rogers Machinery Company, Inc.	152.38				\$152.38
Shafer's Ace Hardware	29.68				\$29.68
Sharps Solutions, LLC	600.00				\$600.00
Silke Communications Solutions	4,383.66				\$4,383.66
United Rentals		3,383.21			\$3,383.21
Valeo Networks	4,337.96				\$4,337.96
Valley Pacific Petroleum Services, Inc.	2,419.59				\$2,419.59
Verizon Wireless	480.96				\$480.96

# Humboldt Waste Management Authority

## Draft A/P Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
World Oil Environmental Services	59.00				\$59.00
<b>TOTAL</b>	<b>\$798,301.06</b>	<b>\$10,981.60</b>	<b>\$0.00</b>	<b>\$ (2.56)</b>	<b>\$809,280.10</b>



***Staff Report***

**DATE:** January 2, 2025. For Meeting of: January 9, 2025  
**FROM:** Hilary Schwartz, Director of Finance  
**SUBJECT:** Item 2c)  
Receive October 2024 Financial Reports

**RECOMMENDED ACTION:** Voice Vote  
1) Review and Approve October 2024 Financial Reports

**DISCUSSION:**

**Background:**

Each month, staff presents an update on the Authority’s financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority’s financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

The Authority’s cash position is comprised of 5 accounts; 1) the Authority’s checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds as of October 31, 2024, are as follows:

Cash on hand	\$ 1,596,933.81
Operating Reserve	\$ 1,401,006.82
CRL Pledge of Revenue	\$ 107,862.53
Capital Improvement Fund	\$ 1,115,939.60
Benefits and Rate Stabilization Funds	\$ 550,000.00
Long-Term Funding	\$ 98,408.61



Authority Financials:

Attachment 2c.1 contains detailed balance sheets for the October 2024 financial reports, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for October 2024 performed at approximately 0.47% above budget estimates for Fiscal Year 2024-25. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects. In October 2024, all revenue categories were closely aligned with budget projections.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Total Expenses for October 2024 were approximately 10.14% below budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. Merchant fees and recycling disposal fees exceeded budget projections in October 2024, while spending on health insurance and general operating expenses remained below projections.

Staff continues to maintain a strong control on ongoing expenses, which have averaged about 9% below budget projections during the first four months of the current fiscal year (2024-2025).

Monthly disbursements to Authority vendors and employees are summarized in Attachment 2c.1 (*Statement of Cash Flow*) for the month of October 2024. These disbursements are comprised primarily of day-to-day costs, representing approximately \$536,404.99 in transportation and disposal costs, \$235,817.04 in payroll and employee benefit costs, and \$4,641.79 in pass-through allocations to member agencies.

**Staff's Recommendation:**

Staff recommends the board review and approve the draft October 2024 Financial Reports.

**Attachments:**

- 1) Draft October 2024 Financial Reports



# Humboldt Waste Management Authority

## Draft Balance Sheet

As of October 31, 2024

Attachment 2c.1

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	3,004,555.26
1001 CRL Pledge-8913	104,125.73
1002 Rate Reserve-6008	635,605.13
1003 CIP-3488	1,120,410.11
1010 Petty Cash	107.20
1015 Change Bank	5,500.00
<b>Total Bank Accounts</b>	<b>\$4,870,303.43</b>
Accounts Receivable	
1020 Accounts Receivable	1,031,820.49
1030 Allowance for Doubtful Accounts	0.00
<b>Total Accounts Receivable</b>	<b>\$1,031,820.49</b>
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	56,885.36
1050 Prepaid Insurance	262,177.17
1055 Undeposited Funds	35.09
Due from Other Governments	0.00
<b>Total Other Current Assets</b>	<b>\$319,097.62</b>
<b>Total Current Assets</b>	<b>\$6,221,221.54</b>
Fixed Assets	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	20,334.51
<b>Total 1200 Land Improvements</b>	<b>2,273,890.92</b>
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	2,978,507.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
<b>Total 1300 Buildings</b>	<b>3,299,134.95</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of October 31, 2024

	TOTAL
1400 Building Improvements	
1401 Admin	50,076.58
1402 Transfer Station*	396,766.35
1403 HHW	199,269.55
1404 Recycling	64,371.90
1405 Landfill	17,448.95
<b>Total 1400 Building Improvements</b>	<b>727,933.33</b>
1500 Equipment	
1501 Admin	32,730.11
1502 Transfer Station*	2,009,454.00
1503 HHW	69,740.72
1504 Landfill	321,495.46
1505 Recycling	159,817.65
1507 Programs	0.00
<b>Total 1500 Equipment</b>	<b>2,593,237.94</b>
1600 Office Equipment	
1601 Admin	34,056.66
1605 Recycling	0.00
<b>Total 1600 Office Equipment</b>	<b>34,056.66</b>
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
<b>Total 1700 Vehicles</b>	<b>154,238.32</b>
1800 Software	
1801 Admin	69,573.89
<b>Total 1800 Software</b>	<b>69,573.89</b>
1900 Accumulated Depreciation	(7,587,715.71)
<b>Total Fixed Assets</b>	<b>\$4,373,489.92</b>
Other Assets	
1035 Deferred Outflows - Pension	817,458.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	0.00
<b>Total Other Assets</b>	<b>\$1,038,629.00</b>
<b>TOTAL ASSETS</b>	<b>\$11,633,340.46</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of October 31, 2024

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	887,214.18
<b>Total Accounts Payable</b>	<b>\$887,214.18</b>
Credit Cards	
2005 2005 Umpqua Bank Visa	0.00
2006 Bisson	499.16
2007 Heacock	10,120.32
2008 Schwartz	2,821.84
2009 Keller	64.22
<b>Total 2005 2005 Umpqua Bank Visa</b>	<b>13,505.54</b>
<b>Total Credit Cards</b>	<b>\$13,505.54</b>
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	289.40
2022 Accrued Bank Charges	8,504.07
2025 Accrued CalPERS	0.00
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	269,460.14
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	42,744.58
2070 Deferred Revenue - OPP	26,273.70
2071 Deferred Revenue - Tire Grant	20,235.86
2075 Garnishments Payable	0.00
2076 Current Portion LT Liability	120,692.74
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
24001 Garnishment -Weaver	0.00
<b>Total 24000 Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$488,200.49</b>
<b>Total Current Liabilities</b>	<b>\$1,388,920.21</b>

# Humboldt Waste Management Authority

## Draft Balance Sheet

As of October 31, 2024

	TOTAL
Long-Term Liabilities	
2100 Deferred Inflows - Pension	32,286.00
2110 Landfill Closure Estimated	10,191,438.00
2130 Lease Payable - Financial Pacif	564,980.55
2135 Less Current Portion LT Liability	(120,692.74)
2140 Net Pension Obligation	1,232,113.00
<b>Total Long-Term Liabilities</b>	<b>\$11,900,124.81</b>
<b>Total Liabilities</b>	<b>\$13,289,045.02</b>
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	4,263,164.00
3030 Prior Period Adjustments	(47,583.70)
3200 Retained Earnings	(6,460,330.78)
Net Income	589,045.92
<b>Total Equity</b>	<b>\$ (1,655,704.56)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$11,633,340.46</b>



# Humboldt Waste Management Authority

## Statement of Cash Flows

October 2024

Attachment 2c.1

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Income	127,311.39
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	36,545.30
1045 Prepaid Expenses	7,110.66
1050 Prepaid Insurance	32,772.14
2000 Accounts Payable	76,198.44
2006 2005 Umpqua Bank Visa:Bisson	(1,414.16)
2007 2005 Umpqua Bank Visa:Heacock	2,526.47
2008 2005 Umpqua Bank Visa:Schwartz	1,950.39
2009 2005 Umpqua Bank Visa:Keller	(274.08)
2015 Accrued 457 deferrals payable	0.00
2020 Accrued AFLAC	0.00
2022 Accrued Bank Charges	860.13
2025 Accrued CalPERS	0.00
2035 Accrued FWH/MED	0.00
2060 Accrued SWH/SDI	0.00
24001 Payroll Liabilities:Garnishment -Weaver	0.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>156,275.29</b>
<b>Net cash provided by operating activities</b>	<b>\$283,586.68</b>
<b>FINANCING ACTIVITIES</b>	
2130 Lease Payable - Finanical Pacif	(9,955.67)
3030 Prior Period Adjustments	6,181.65
<b>Net cash provided by financing activities</b>	<b>\$ (3,774.02)</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$279,812.66</b>
Cash at beginning of period	4,590,525.86
<b>CASH AT END OF PERIOD</b>	<b>\$4,870,338.52</b>



# Humboldt Waste Management Authority

## Bill Payment List

October 2024

Attachment 2c.1

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
10/01/2024	BP26	Blue Shield of California	-45,854.75
10/04/2024	CBXZEDW18M2A	Valeo Networks	-4,337.96
10/01/2024	013213996	Humana Insurance Co.	-4,111.47
10/10/2024	VNKYVVVTHF	City of Eureka Water	-139.37
10/10/2024	VP5MLTPJGD	City of Eureka Water	-713.12
10/10/2024	728618536190696870425	Mission Linen Supply	-887.64
10/10/2024	728617745204630950427	Mission Linen Supply	-1,231.08
10/03/2024	100324-ZL	Zultys, Inc.	-715.65
10/16/2024	653334	Humboldt Community Services District	-59.53
10/15/2024	BP33	Valley Pacific Petroleum Services, Inc.	-2,419.59
10/10/2024	100417	NAPA	-97.76
10/10/2024	100414	Peterson Trucks	-323.67
10/10/2024	100419	Humboldt Organic Solutions, LLC	-51,164.24
10/10/2024	100416	Mad River Union	-202.00
10/10/2024	100418	Access Humboldt	-101.34
10/10/2024	100413	Holt of California	-2,665.51
10/10/2024	100415	Peterson CAT	-152.67
10/10/2024	SPACH154	Airgas USA, LLC	-623.82
10/10/2024	SPACH153	Microbac Laboratories, Inc	-236.00
10/10/2024	SPACH155	Sharps Solutions, LLC	-600.00
10/10/2024	SPACH157	Silke Communications Solutions	-4,383.66
10/10/2024	SPACH156	Mendes Supply Company	-632.60
10/10/2024	SPACH158	I-5 Tire, Inc.	-1,935.00
10/10/2024	SPACH152	United Rentals	-3,383.21
10/21/2024	2410072666377	PG&E 550-3	-36.70
10/21/2024	22945081	Optimum Business	-440.90
10/15/2024	BP36	Recology Humboldt County	-225.00
10/11/2024	BP35	Verizon Wireless	-480.96
10/15/2024	100428	AT&T Calnet	-37.81
10/15/2024	100420	Miller Farms Nursery, Inc	-129.29
10/15/2024	100425	Shafer's Ace Hardware	-29.68
10/15/2024	100423	Lawrence & Associates	-2,117.50
10/15/2024	100424	Picky. Picky, Picky	-424.85
10/15/2024	100421	Eureka Humboldt Fire Extinguisher	-148.48
10/15/2024	100426	New Directions	-360.00
10/15/2024	100422	Lost Coast Communications, Inc	-1,600.00
10/15/2024	100429	Rogers Machinery Company, Inc.	-152.38
10/15/2024	100427	Jamie Corsetti, CPA	-400.00
10/15/2024	100430	Bettendorf Enterprises, Inc	-980.63
10/15/2024	SPACH159	Airgas USA, LLC	-1,299.53
10/15/2024	SPACH160	World Oil Environmental Services	-59.00
10/15/2024	SPACH161	Dry Creek Landfill	-450,280.55
10/20/2024	100434	Humboldt Recycling	-12,120.00
10/20/2024	100441	Humboldt Sanitation	-16,493.25

# Humboldt Waste Management Authority

## Bill Payment List

October 2024

DATE	NUM	VENDOR	AMOUNT
10/20/2024	100436	RappArt	-2,750.00
10/20/2024	100443	Recology Humboldt County Samoa	-4,730.65
10/20/2024	100433	Law Offices of Nancy Diamond	-1,075.00
10/20/2024	100435	Picky. Picky, Picky	-540.75
10/20/2024	100442	Wahlund Construction, Inc	-35,950.00
10/20/2024	100440	Lost Coast Communications, Inc	-750.00
10/20/2024	100432	Copiers Plus	-246.47
10/20/2024	100439	Pacific Paper Co.	-120.32
10/20/2024	100438	Pierson Building Center	-17.46
10/20/2024	100437	Peterson CAT	-242.68
10/20/2024	100431	Bettendorf Enterprises, Inc	-980.63
10/20/2024	100444	Humboldt County DHHS CUPA Fees	-10,218.40
10/28/2024	F2CC0C	Western Health Advantage	-8,414.16
10/28/2024	2410133744301	PG&E 053-6	-3,388.19
10/20/2024	34550	Thumpers Mechanical	-6,085.00
10/20/2024	SPACH163	Airgas USA, LLC	-1,048.39
10/20/2024	SPACH162	Clean Harbors Environmental Services	-31,267.00
10/20/2024	SPACH165	Sharps Solutions, LLC	-400.00
10/20/2024	SPACH164	Streamline	-375.00
10/20/2024	SPACH166	Mendes Supply Company	-331.63
10/30/2024	BP42	Redheaded Blackbelt	-250.00
10/25/2024	2410102579397	PG&E 724-3	-4,168.99
10/31/2024	100446	Humboldt Recycling	-3,840.00
10/31/2024	100450	B&B Portable Toilets	-615.58
10/31/2024	100449	City of Eureka Discharge Fees	-3,450.00
10/31/2024	100447	Humboldt Cleaning Services LLC	-400.00
10/31/2024	100448	Advanced Security Systems.	-1,199.00
10/31/2024	100445	Holt of California	-6,117.01
10/31/2024	SPACH170	Microbac Laboratories, Inc	-804.00
10/31/2024	SPACH168	Pape Machinery	-4,970.52
10/31/2024	SPACH171	Sharps Solutions, LLC	-200.00
10/31/2024	SPACH169	I-5 Tire, Inc.	-2,542.50
10/31/2024	SPACH167	Call2Recycle, Inc.	-4,307.50
10/31/2024	SPACH172	United Rentals	-688.28
<b>Total for 1000 Checking - Umpqua Bank</b>			<b>\$ -757,273.26</b>
2005 2005 Umpqua Bank Visa			
2008 Schwartz			
10/10/2024	602903	Crystal Springs Bottled Water	132.00
<b>Total for 2008 Schwartz</b>			<b>\$132.00</b>
<b>Total for 2005 2005 Umpqua Bank Visa</b>			<b>\$132.00</b>
Not Specified			
10/31/2024	CM103124	Picky. Picky, Picky	0.00
<b>Total for Not Specified</b>			<b>\$0.00</b>





# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of October 31, 2024

Attachment 2c.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
707 Pest Solutions	471.40				\$471.40
A & I Roofing	1,137.14				\$1,137.14
A-1 Cleaning Service	12.00				\$12.00
Abercrombie Construction	673.45				\$673.45
Above Board Construction and Roofing	2,480.16				\$2,480.16
Accurate Termite & Pest Solutions			50.03		\$50.03
ACGC Inc.	1,541.20				\$1,541.20
Alchemy Construction Inc.	152.32				\$152.32
Ambrosini Electric		23.09	50.03	221.91	\$295.03
American Integrated Services Inc.	1,650.87				\$1,650.87
Annie Cornwell		98.13			\$98.13
Arcata Bay Self Storage	34.63				\$34.63
Arcata House Partnership	94.28				\$94.28
Arnold's Family Construction LLC	257.27	88.97	342.96		\$689.20
Arrow Property Management	98.58				\$98.58
Atkins-Salazar Construction	38.65				\$38.65
Ayres Enterprises	44.71	321.32	1,563.98		\$1,930.01
Battery Systems, Inc.	519.00				\$519.00
Bedliners Plus	302.09				\$302.09
Bethel Church	96.51				\$96.51
Bettendorff Trucking - Shop	248.21				\$248.21
Big Oil & Tire	63.50				\$63.50
Bigfoot Construction Inc.		119.29			\$119.29
Bingham Tile	73.12				\$73.12
Black Diamond Construction				46.18	\$46.18
Blackwell Construction	767.71	363.65			\$1,131.36
Blossom Landscaping & Handyman Service	1,211.64	1,272.21	175.64		\$2,659.49
Blue Lake Enterprises	226.41				\$226.41
Blue Sky Roofer	4,363.86				\$4,363.86
Bluestone Landscapes	82.74				\$82.74
Bode Construction	436.77				\$436.77
Brian Lawrence Construction	120.50				\$120.50
Broadway Trailer Park	668.64				\$668.64
Buddy's Auto Center	1,021.70				\$1,021.70
Bureau of Land Management Arcata	15.39				\$15.39
Cal Poly Humboldt	112.80				\$112.80
Cal Poly Humboldt- Garbage	6,320.86				\$6,320.86
Carpet Depot	556.52				\$556.52
Carter & Company	279.66				\$279.66
CDH Painting	76.96				\$76.96
Century Service Center	430.27				\$430.27
Chris Rutter Construction	25.01				\$25.01
City of Arcata	14,625.64				\$14,625.64
City of Eureka - Facilities	12.00				\$12.00
City of Eureka - Harbor	187.67				\$187.67

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of October 31, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
City of Eureka - Parks	518.58				\$518.58
City of Eureka - Sewer Collections	8,503.77				\$8,503.77
City of Eureka - Streets	2,320.24				\$2,320.24
City of Fortuna				(1.80)	\$ (1.80)
Clayton Construction				(17.35)	\$ (17.35)
CM Construction	84.66				\$84.66
Coast Seafoods Company	472.27				\$472.27
Coastal Co Builders	600.50				\$600.50
Colburn Electric	137.13				\$137.13
Cottage Construction		218.62			\$218.62
Craig Mayberry	165.93				\$165.93
Curb Appeal Construction	278.99				\$278.99
Cutten Schools	44.25		38.48		\$82.73
Darryl Berg Painting	40.41		48.10		\$88.51
David Allen Construction	583.00				\$583.00
Del Reka	82.74	59.65	61.57		\$203.96
Delta Mattress & Sofa Outlet	291.34				\$291.34
Developed Employment Services	368.21				\$368.21
Diamond Drywall	282.14	459.86			\$742.00
DMC Home Building Inc.	30.40				\$30.40
Dovetail Construction	187.84				\$187.84
DS Construction	287.14				\$287.14
Duncan Electric	147.05	98.92	52.86		\$298.83
Earth Care Landscaping	65.42				\$65.42
Eel River Transportation & Salvage	972.00	1,436.70			\$2,408.70
Ellena Construction	92.36				\$92.36
Emerald Custom Construction	86.58				\$86.58
Equity Building	2.99				\$2.99
Eric Finkle	105.56				\$105.56
Eugene A Skweir General Contractor	12.00	47.38			\$59.38
Eureka City Schools	8,273.64				\$8,273.64
Eureka Floor Carpet One	53.36				\$53.36
Eureka Glass Co. Inc.	545.89				\$545.89
Eureka Housing Authority	1,177.94				\$1,177.94
Eureka Humboldt Fire Extinguisher	52.41				\$52.41
Eureka Overhead Door Company	143.29	175.09			\$318.38
Eureka Rehabilitation & Wellness				(15.00)	\$ (15.00)
Eureka the Pentecostal Church	26.94				\$26.94
Eureka Vacation Rentals Inc.		21.17			\$21.17
Evans Mechanical	17.32				\$17.32
Evergreen Landscape	64.42				\$64.42
Extremely Floored				(23.49)	\$ (23.49)
Figas Construction	1,112.13				\$1,112.13
First Covenant Church	30.66	16.00			\$46.66
Fitz It Right Plumbing	56.26		8.00		\$64.26

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of October 31, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Forbes Cabinets	604.17				\$604.17
Forest Builder 707	1,425.24				\$1,425.24
Francis Carrington	177.02	92.36			\$269.38
Frank Zabel Trucking Inc.	58.71				\$58.71
Fryes Care Home	115.45				\$115.45
Furniture Design Center	379.50				\$379.50
G M Pavlich	31.24				\$31.24
Genevieve Schmidt	122.65				\$122.65
Glendale Mobile Estates	44.25				\$44.25
Gordon Van Zee Construction	91.21		12.00	24.00	\$127.21
GR Sundberg Inc.	825.44				\$825.44
Hamanaka Painting	162.10				\$162.10
Handle It Junk Removal	2,876.87				\$2,876.87
HCAR	105.29				\$105.29
Heartwood Design and Building	290.54				\$290.54
Hemmingsen Pavement Solutions	25.01		25.01		\$50.02
Henderson Village Apt.	72.90				\$72.90
Heuer Properties			111.59		\$111.59
Hooven & Co.	130.84				\$130.84
Houseworth Construction			63.50	2.97	\$66.47
Humboldt Bay Harbor District	75.05				\$75.05
Humboldt Countertops	557.11				\$557.11
Humboldt County Animal Shelter	144.31				\$144.31
Humboldt County Building Maintenance	206.79				\$206.79
Humboldt County DHHS	101.98				\$101.98
Humboldt County Parks	1,540.61	1,772.14	1,838.65	3.41	\$5,154.81
Humboldt Electric	36.47				\$36.47
Humboldt Moving & Storage	1,106.81				\$1,106.81
Humboldt Plaza				2.97	\$2.97
Humboldt Plumbing	19.42				\$19.42
Humboldt Sanitation & Recycling	89,233.74	88,469.06			\$177,702.80
Humboldt Senior Resource Center				(3.85)	\$ (3.85)
J & G Lawn and Garden	554.06	369.27	243.96		\$1,167.29
J & J Rentals	448.32				\$448.32
James Poovey	84.41				\$84.41
Janowski Builders	12.00				\$12.00
JDS Construction	905.53	722.75			\$1,628.28
Jim Groeling & Associates	319.40	36.56	213.57	101.93	\$671.46
Jitter Bean Coffee Co.	15.39				\$15.39
JNG Insulation Pros	538.19				\$538.19
JNM Construction	1,279.53				\$1,279.53
Johnny's Flooring & Window Coverings	87.11				\$87.11
Johns Used Cars				108.56	\$108.56
Johnston Construction	279.24	53.33			\$332.57
Joyce Radelich	32.71				\$32.71

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of October 31, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Juells Electric	16.00				\$16.00
Justin Adams Construction	25.47				\$25.47
Kelly Martin	186.79				\$186.79
Kolshinski & CO. LLC	75.04				\$75.04
Kramer Investment Corp.	578.67				\$578.67
Landscaping Ventures Inc.	723.94				\$723.94
Lawn Care Plus	787.63				\$787.63
LDH Construction	448.32				\$448.32
Leons Car Care Center	55.80				\$55.80
Lirpa Logistics		(52.67)			\$ (52.67)
Lorenzo Properties	357.88				\$357.88
Mad River Construction	329.50				\$329.50
Making Headway Center	169.32	221.27			\$390.59
Martin Bros Construction	173.17				\$173.17
Martin Construction	400.20	149.25			\$549.45
Mattress Recycling Council	5,874.24	3,721.28			\$9,595.52
McCrea Motors	171.71				\$171.71
McKenny & Sons Inc.	46.18				\$46.18
McMurray & Sons Inc.	13,659.17				\$13,659.17
Milgard Manufacturing LLC - Sacramento	259.76				\$259.76
Ming Tree Realtors	48.10	40.86			\$88.96
Moores Sleepworld	150.79	201.99			\$352.78
Mori Rental Properties	34.63				\$34.63
Mow-n-Trim	18.66				\$18.66
Munoz Osorio Construction	1,014.00				\$1,014.00
Munson Investments	12.00			68.59	\$80.59
Myrtle town Body Shop	557.98				\$557.98
Nelson Floors	147.68				\$147.68
New Century Yard Maintenance	164.54				\$164.54
New Life Service Company	1,310.32				\$1,310.32
Nichols Handy Work	32.71	19.00			\$51.71
Nick Frank	44.25				\$44.25
North Coast Fabricators	34.63				\$34.63
North Coast Flooring Inc.	1,776.45				\$1,776.45
Northcoast Acoustics	50.94				\$50.94
Northcoast Childrens Service	40.41				\$40.41
Northern Building Company	517.75				\$517.75
Northern Humboldt Builder	44.25				\$44.25
O & M Industries	63.49				\$63.49
Open Door Community Health Center	175.09	132.76			\$307.85
Pacific Coast Rentals	12.00		36.56	4.73	\$53.29
Pacific Marine Engineering Inc.	34.66				\$34.66
Parks Enterprise	22.17				\$22.17
Patricia Craig Rentals	53.87				\$53.87
Peoples Construction	121.22				\$121.22

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of October 31, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Per-geesh Construction	354.03				\$354.03
Petes Custom Fencing	71.19				\$71.19
Pierson Company	1,277.60				\$1,277.60
Point Pleasant MHP	292.46				\$292.46
Poletskis Appliance Center	405.00				\$405.00
Porter and Sons Painting	71.19	123.14			\$194.33
Primo Drywall & Construction Co.	434.86	69.27			\$504.13
Quality Body Works	12.00				\$12.00
Quick Mow	24.00				\$24.00
Rainbow Self Storage	579.16				\$579.16
Ray Wolfe Construction	74.65				\$74.65
Rayl Rentals & Rayl Cabinetry	158.69				\$158.69
Reaching for Independence Inc.	45.89				\$45.89
Rebholtz Cleaning Service	7.50		30.66	147.65	\$185.81
Recology Eel River	74,943.11				\$74,943.11
Recology of Arcata	132,593.19				\$132,593.19
Recology of Humboldt County	375,700.66				\$375,700.66
Recology Samoa	57,048.52				\$57,048.52
Redwood Acres Fair Grounds	623.41		409.83		\$1,033.24
Redwood Coast Plumbing	31.24				\$31.24
Redwood Coast Real Estate Inc.	317.82	144.54	244.04		\$706.40
Redwood Community Action Agency	46.54				\$46.54
Redwood Marine Outdoors	12.00				\$12.00
Redwood Teen Challenge	229.29				\$229.29
Rendezvous Music & Vending	286.69				\$286.69
Rentor	337.24	624.69	64.17		\$1,026.10
Resources Recycling & Recovery		625.20			\$625.20
Restif Cleaning Service	212.11	128.91	72.28		\$413.30
Revival Home Builders Inc.	186.64	80.81			\$267.45
RG Goolsby Construction	275.60				\$275.60
Rich's Body Shop	46.18				\$46.18
Rob Jordan Construction	42.33				\$42.33
Robert Donathan	159.70				\$159.70
S & S Phelps Inc.	428.26				\$428.26
Samson Construction	82.01				\$82.01
Sanders Roofing Inc.	528.11	2,118.50	369.43		\$3,016.04
Sawyer Electric	19.24				\$19.24
Schmidbauer Building Supply LLC.	877.39				\$877.39
Schneider Enterprises	148.15	848.97	189.49		\$1,186.61
Sempervirens Gardening	185.38	261.20	49.32		\$495.90
Sequoia Construction	275.14				\$275.14
Serenity Inn	81.27				\$81.27
ServiceMaster	1,531.58	681.13			\$2,212.71
Sherlock Mini Storage		17.32			\$17.32
Sholes Overhead Door	21.17	12.00			\$33.17

# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of October 31, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Silke Communications Solutions.	150.00				\$150.00
Simple Visions	324.93				\$324.93
Sisu Extracts	2,389.75				\$2,389.75
Six Rivers Mechanical Inc.	44.25				\$44.25
Six Rivers National Forest				12.00	\$12.00
Soilscapes Solutions LLC	5,146.96				\$5,146.96
Spencer Electric	536.81				\$536.81
Spinks Property Management	69.27	514.19			\$583.46
Stetzel Builders			23.39	3,566.64	\$3,590.03
Steve Morris	73.12				\$73.12
Strombeck Construction	783.10				\$783.10
STS Construction	292.46				\$292.46
Susan Whitely / Eric Dugan	884.07				\$884.07
T and T Roofing	4,934.87	3,317.15	2,298.64		\$10,550.66
TEMPORARY				494.50	\$494.50
The People of New Directions	646.75				\$646.75
The Wildlands Conservancy	117.37	33.09	38.48		\$188.94
Timber Heritage Association		134.69			\$134.69
Tonis Restaurant	211.65				\$211.65
Tree Ventures Inc.	1,636.68	75.50	244.33		\$1,956.51
Triad Inc	200.11				\$200.11
Ultimate Building Solutions	126.71				\$126.71
United Building	19.24				\$19.24
United Indian Health	301.54	646.50	603.42		\$1,551.46
US Fish and Wildlife Service	12.00				\$12.00
Vern McGaughey	867.77				\$867.77
Vern's Furniture	590.97				\$590.97
Wade Bray General Contractor	365.58	63.42			\$429.00
Wahlund Construction	3,720.96				\$3,720.96
Watson Well Service	71.19	67.34	44.25		\$182.78
Wayne Maples Plumbing	221.27				\$221.27
Werner Weltsch Ent.				2,691.57	\$2,691.57
West End Builders Inc.	57.72				\$57.72
Westside Community Improvement Assoc.	94.29	191.55	91.39		\$377.23
William J Cosby Construction	160.90				\$160.90
Williamson Construction	49.33				\$49.33
Wing Inflatables	380.47	159.70		(56.39)	\$483.78
Zabel Enterprise		18,067.31			\$18,067.31
Zerlang & Zerlang Marine Services	75.00				\$75.00
<b>TOTAL</b>	<b>\$882,422.87</b>	<b>\$129,775.38</b>	<b>\$9,709.61</b>	<b>\$7,379.73</b>	<b>\$1,029,287.59</b>



# Humboldt Waste Management Authority

## Draft A/P Aging Summary

As of October 31, 2024

Attachment 2c.1

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Advanced Display and Signs				299.39	\$299.39
Advanced Security Systems.		23,612.35			\$23,612.35
Airgas USA, LLC	363.64				\$363.64
AT&T Calnet	38.12				\$38.12
Bettendorf Enterprises, Inc	981.33				\$981.33
Blue Shield of California	16,296.60				\$16,296.60
Blue Sky Environmental, Inc.	7,339.00				\$7,339.00
City of Arcata 939		6,236.87			\$6,236.87
City of Blue Lake 939		1,937.63			\$1,937.63
City of Eureka 939		7,832.30			\$7,832.30
City of Eureka Water	2,703.73				\$2,703.73
City of Ferndale 939		1,958.83			\$1,958.83
City of Rio Dell 939		1,200.66			\$1,200.66
Crystal Springs Bottled Water	502.00				\$502.00
Dry Creek Landfill	526,452.79				\$526,452.79
Edgar & Associates, Inc				1,436.25	\$1,436.25
Enterprise-Record, Mercury Register	1,137.00				\$1,137.00
Humana Insurance Co.	4,111.47				\$4,111.47
Humboldt Community Services District	42.34				\$42.34
Humboldt County Env Health Pass Through		68,760.87			\$68,760.87
Humboldt County Public Works Pass Through		122,583.28			\$122,583.28
Humboldt Recycling	12,487.41	14,088.36			\$26,575.77
Humboldt Sanitation	16,742.88				\$16,742.88
I-5 Tire, Inc.	2,745.00				\$2,745.00
James L. Able Forestry Consultants, Inc		760.00			\$760.00
Jamie Corsetti, CPA	300.00				\$300.00
Kernen Construction.	12,172.40				\$12,172.40
Kolstad Land Surveyors		3,213.00			\$3,213.00
Law Offices of Nancy Diamond	1,256.00				\$1,256.00
Lawrence & Associates	560.00				\$560.00
Lost Coast Communications, Inc	750.00				\$750.00
Mad River Union	202.00				\$202.00
MapleService Inc	537.50				\$537.50
Mendes Supply Company	139.56				\$139.56
Miller Farms Nursery, Inc	246.69				\$246.69
Mission Linen Supply	2,648.40				\$2,648.40
Pape Machinery	230.73				\$230.73
Picky. Picky, Picky	115.41				\$115.41
Recology Humboldt County	225.00				\$225.00
Recology Humboldt County Samoa	5,587.34				\$5,587.34
Redwood Waste Solutions		395.12			\$395.12
Rogers Machinery Company, Inc.	657.19				\$657.19
Thrifty Supply Company	169.49				\$169.49
ULINE	330.68				\$330.68
United Rentals		837.95			\$837.95

# Humboldt Waste Management Authority

## Draft A/P Aging Summary

As of October 31, 2024

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Valeo Networks	4,337.96				\$4,337.96
Valley Pacific Petroleum Services, Inc.	6,073.22				\$6,073.22
Verizon Wireless	531.03				\$531.03
WM Corporate Services, Inc		2,988.41			\$2,988.41
World Oil Environmental Services	59.00				\$59.00
<b>TOTAL</b>	<b>\$629,072.91</b>	<b>\$256,405.63</b>	<b>\$0.00</b>	<b>\$1,735.64</b>	<b>\$887,214.18</b>





## ***Staff Report***

**DATE:** November 7, 2024. For Meeting of: November 14, 2024

**FROM:** Eric Keller-Heckman

**SUBJECT:** Item 2d)  
Receive proposed timeline and draft Request for Proposal for “Organics Processing Feasibility Study”.

**RECOMMENDED ACTION:** Voice Vote

- 1) Authorize the Executive Director to execute an Amendment to the current Mattress Recycling Services Agreement after legal review.

**DISCUSSION:**

**Background:**

The Mattress Recycling Council (MRC) is the mattress recovery and recycling organization certified by the State of California’s CalRecycle to implement a mattress recovery and recycling program. HWMA and MRC entered into an agreement in January 2016, and is amended annually to update current best practices and pricing structures.

The California Used Mattress Recovery and Recycling Act of 2013 (SB 254) aims to reduce illegal dumping, increase recycling and substantially reduce public agencies costs for the end-of-use management of used mattresses. In response, the Mattress Recycling Council (MRC) was formed and certified by CalRecycle for the purpose of planning and implementing the collection and recycling of used mattresses deemed ‘conforming’ at State approved recycling facilities.

CalRecycle required that MRC develop a recycling plan that, among other things, provides for MRC to pay an amount to collection facility that accepts used mattresses dropped off by California residents *at no charge* at approved collection facilities. MRC then reimburses the collection facility at a fee rate that is reasonable for the facility to accept, store, and handle such used mattresses.

Once received at a collection facility, mattresses and/or box foundations (units), will be evaluated for conformance with MRC program guidelines. Those units deemed ‘***non-conforming***’ as a result of mold, insect infestation, or other objectionable substances are to be directed to landfills for disposal. Those units deemed ‘***conforming***’ will be diverted immediately from the tip floor, and placed into trailers for storage and transportation via an MRC-approved transporter.

**Staff's Recommendation:**

Staff recommends the board Authorize the Executive Director to execute an amendment to the current Mattress Recycling Services Agreement after legal review.

**FISCAL IMPACTS:**

Minimal impacts related to the generation of this staff report and time attributed to general council review. Should the board not move forward with an amendment staff would need to return with potential financial impacts.

**ALTERNATIVES:**

- 1) Board Discretion

**ATTACHMENTS:**

None



***Staff Report***

**DATE:** January 5, 2025 For Meeting Of: January 9, 2025  
**FROM:** Eric Keller-Heckman, Executive Director  
**SUBJECT:** Item 4)  
Approve Purchase of Transfer Station Scale

**RECOMMENDED ACTION: Voice Vote**

- 1) Award Bid to Quality Scales Unlimited for the purchase of Transfer Station Scale
- 2) Authorize Executive Director to execute necessary agreements, following review by General Counsel.

**DISCUSSION:**

**Background:**

At the November 14, 2024 meeting, the Board approved the “Request for Bids for the Hawthorne Street Transfer Station Scale Replacement Project” and authorized the release of the Request for Bids with a closing date of December 31, 2024 at 3pm. Two bids were received and evaluated. Staff recommends awarding the bid to Quality Scales Unlimited as the lowest responsible bid.

The equipment proposed to be replaced is the current in ground pit scale which is a critical piece of infrastructure that has been in daily operation for over 15 years, and has begun to show significant wear and tear.

2 bids were submitted, with only one bid being deemed responsive to the bid request.

These included:

<b><u>Proposer</u></b>	<b><u>Price</u></b>
Quality Scales Unlimited	\$ 219,968.00
G.T. Michelli Co (non-responsive)	\$ 130,087.44

**Staff’s Recommendation:**

Staff recommends the board award Quality Scales Unlimited the successful bidder for the purchase of the Hawthorne Street Transfer Station Scale Replacement Project; and authorize the Executive Director to execute necessary agreements following General Council review.

**FISCAL IMPACT:**

The approved HWMA Capital Improvement Plan outlines \$ 145,000 in related expenditures for this purchase, which is short of the necessary funding. Staff has determined acceptable items that can be delayed from the current capital improvement plan, and that excess funding utilized to cover the short fall for this project. Staff will present this at the mid-year budget review.

**ALTERNATIVES:**

1. Alternatively, the Board could direct staff to continue to use the existing equipment; this is not recommended due to the equipment age and current wear and tear on the pit scale.

**ATTACHMENT:**

- 1) N/A



## ***Staff Report***

**DATE:** December 12, 2024 For Meeting of: January 9, 2025

**FROM:** Eric Keller-Heckman

**SUBJECT:** Item 5)  
Ratify Emergency Purchase (Suppression System)

**RECOMMENDED ACTION:** Voice vote

- 1) Ratify emergency purchase with Advanced Security Systems in the amount of \$23,612.35 at 1059 W Hawthorne St as approved by Executive Director.

## **DISCUSSION:**

### **Background:**

In late October the current Hawthorne street transfer station suppression system observed a catastrophic failure in relation to its flow sensor system. This resulted in numerous false alarm triggers and an inability for the system to function properly in the event of an actual fire.

Advanced Security Systems, the current alarm provider for the Authority, was quick to diagnose the problem and was able to repair and replace critical suppression system infrastructure within 15 days of the first trouble alarm.

The Authority has experienced a significant uptick in fires related to improperly disposed items over the last year, making the current suppression system a vital part of the daily operations of the transfer station.

Per HWMA policy 4040 and the approved purchasing policy guidelines, purchases in excess of \$20,000 are subject to bid requirements and board approval unless required due to emergency instances or are previously approved public works projects. Due to the nature of the suppression system, and the need to for immediate repairs to maintain the health and safety of staff and authority operations and property

### **Staff's Recommendation:**

Staff recommends the Board approve and ratify the Executive Directors approval of an emergency purchase in the amount of \$23,612.35

## **FISCAL IMPACTS:**

While this unexpected cost was not budgeted for in the fiscal year 2024-25 budget, staff believes sufficient funding can be found in the current budget. Should there need to be an adjustment, staf will present that at the upcoming mid-year budget update.

**ALTERNATIVES:**

- 1) Board Discretion

**ATTACHMENTS:**

- 1) none



***Staff Report***

**DATE:** November 7, 2024.

**For Meeting of:** January 9

**FROM:** Eric Keller-Heckman

**SUBJECT:** Item 6)  
Receive update on Request for Proposal for “Organics Processing Feasibility Study”.

**RECOMMENDED ACTION:** Informational Only

**DISCUSSION:**

Receive update on Request for Proposal for “Organics Processing Feasibility Study” presentation outlining proposed timeline and critical pathway relating to the Request for Proposal for “Organics Processing Feasibility Study” and provide direction as necessary.

**ATTACHMENTS:**

1) N/A