



#### **BOARD OF DIRECTORS**

Meredith Matthews, City of Arcata, **Chair**  
Adelene Jones, City of Blue Lake, **Vice Chair**  
Leslie Castellano, City of Eureka  
Randy Cady, City of Ferndale  
Stephen Madrone, County of Humboldt  
Frank Wilson, City of Rio Dell,

### **Meeting Agenda**

**Thursday, November 9, 2023 at 5:30 PM**  
**Eureka City Council Chamber**  
**502 K Street**  
**Eureka, CA**

### **THE HWMA BOARD OF DIRECTORS HAS RESUMED IN-PERSON MEETINGS AND ENCOURAGES THE PUBLIC TO ATTEND EITHER IN PERSON OR TELEPHONICALLY.**

Effective March 9, 2023 the HWMA Board of Directors will resume their meetings from the Eureka City Council Chamber. Members of the public are invited and encouraged to participate through the following venues.

#### **HOW TO PARTICIPATE**

The public is invited to attend and participate in the HWMA Board of Directors meeting using any of the following methods.

##### **1. IN-PERSON**

The public can attend and provide in-person comments during the meeting on regular agenda items and during Oral/Written Comment. in-person hybrid meetings. HWMA asks that when attending meetings, persons socially distance as best they can and be courteous to those who choose to wear a mask.

##### **2. REMOTE**

As a courtesy, and technology permitting, members of the public may continue to observe and participate remotely through the Zoom platform. HWMA cannot guarantee that the public's access to teleconference technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as there is a Board quorum and the public may still attend the meeting in person, the meeting will continue.

- a. Zoom <https://us06web.zoom.us/j/87272840425>
- b. Zoom Phone Numbers. +17207072699, Meeting ID: 87272840425

During the meeting, each period for public comment will be announced, and participants may use Zoom's "Raise Hand" feature to request to speak. If calling in via Zoom use \*9 to raise and lower your hand. The meeting host will call on you, by name or last four digits of your phone number, and enable the microphone when it is your turn to speak. To ensure the orderly meeting conduct, providing your name is encouraged, but not required.

### 3. EMAIL

The public may submit public comment via email to [board@hwma.net](mailto:board@hwma.net). Any comments received up until 3:00 pm of the meeting date will be:

- a. Distributed to Board members via email prior to the meeting,
- b. Referenced and attached to the meeting minutes.

Such email comments must identify the agenda item number in the subject line of the email. Comments received will be read into the record by staff, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as part of the written record of the meeting, but will not be read into the record during the meeting.

### 4. TO WATCH OR LISTEN ONLY

The public may view the meeting on one-way video feed on at Access Humboldt's YouTube Channel at [www.youtube.com/c/accesshumboldt/live](https://www.youtube.com/c/accesshumboldt/live) or

*Copies Available:* Copies of the agenda materials are available electronically at [www.hwma.net](http://www.hwma.net), through individual HWMA member agencies or by calling HWMA at 707-268-8680. There may be a charge for copies.

*Accessibility:* Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at 707 268-8680 or emailing [board@hwma.net](mailto:board@hwma.net). The Eureka City Council Chamber room is ADA accessible. This agenda and other materials are available in alternative formats upon request.

#### 1. Call to Order and Roll Call at 5:30 PM

#### 2. Consent Calendar

All matters listed under the Consent Calendar are considered to be routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Approve Minutes from the October 12, 2023 HWMA Board of Directors special meeting.
- b. Adopt Resolution 2024-03 Authorizing Investment of Monies in the Local Agency Investment Fund.
- c. Approve Agreement to provide Municipal Solid Waste and Disposal Services with Cal Poly Humboldt.

#### 3. Oral and Written Communications

This time is provided for people to address the Board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires Board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

#### 4. Receive July 2023 Authority Financials.

- 5. Consider Long Term Organics Processing.**
- 6. Authorize Executive Director to Submit Letter to the Trinidad City Council.**
- 7. Standing Item: Board Member Reports.**
- 8. Standing Item: Executive Director's Report.**
- 9. Closed Session:** It is the Intention of the Board of Directors to meet in closed session for one item.
  - a. Public Employment Evaluation - Executive Director pursuant to Government Code Section 54957.
- 10. Adjourn.**



## BOARD OF DIRECTORS

Meredith Matthews, City of Arcata, **Chair**  
Adelene Jones, City of Blue Lake **Vice Chair**  
Leslie Castellano, City of Eureka,  
Randy Cady, City of Ferndale  
Steve Madrone, County of Humboldt  
Frank Wilson, City of Rio Dell

## Minutes

Thursday, October 12, 2023 at 5:30 PM

Eureka City Council Chamber

Present: Meredith Matthews, Frank Wilson, Adelene Jones, Randy Cady, Renee Contreras-DeLoach (Alt. for Leslie Castellano)  
Absent: Leslie Castellano, Steve Madrone  
Staff: Eric Keller-Heckman, Hilary Schwartz, Loral Uber, Nancy Diamond, Tony Heacock

### 1. Call to Order and Roll Call at 5:30 PM

**Chairperson Matthews** called the meeting to order at 5:30 PM. A quorum was present and acting.

### 2. Consent Calendar

a. Approve Minutes from the September 14, 2023 HWMA Board of Directors Meeting

**Motion:** **Director Jones** motioned to accept the Consent Calendar as presented and **Director Cady** seconded the motion.  
**Action:** Approve the Motion as made by **Director Jones** and seconded by **Director Cady**  
**Ayes:** Unanimous  
**Noes:** None  
**Absent:** **Director Steve Madrone (present on ZOOM)**

### 3. Oral and Written Communications

**Chairperson Matthews** opened the floor to public comment regarding items not on the agenda. No public comment was received.

**Chairperson Matthews** closed the floor to public comment.

### 4. Receive Presentation Outlining Independent Auditors Report for Fiscal Year 2021-2022

**Executive Director Keller-Heckman** Opened the discussion by stating due to turnover at key Authority positions the report is overdue. He then introduced Joe Arch from JJACPA to present the audit findings. JJACPA has been conducting the annual audit for the Authority for the past several years.

**Joe Arch (Authority Auditor)** indicated one finding due to staff turnover. Joe then stated the Authority was able to submit the audit to the state by the due date and remained compliant. Joe's report does not include management conclusion and analysis. Joe indicated the Authority added about 400K to net position partially due to a change with the Cummings Road landfill post

closure requirements. Joe also pointed out the cash flow statement indicated the Authority is adding to its cash balances. Which means receipts were higher than expenses.

**Chair Mathews** noted that this audit was for a time in which Jill Duffy was the Executive Director of HWMA. She then requested information on what measures were being considered in the event the Authority is without a finance director in the future.

**Executive Director** responded by stating the Authority has resources available to retain an external controller such as Jamie Corsetti CPA.

**Chair Mathews** then requested if JJACPA was familiar with HWMA's JPA and if the Authority needed to source a different auditor at some point in the future.

**Executive Director** responded by stating JJACPA has been supporting the Authority for about ten years and the requirements for using an auditor and the firms they represent are different. He also stated the Authority will soon be putting the auditor services out for RFP.

**Chair Mathews** stated it was a clean audit and looked forward to reviewing more recent audits and budgets.

**Director Jones** requested a clarification on the decreased values attributed to the Cummings Road landfill post closure requirements.

**Joe Arch** responded by stating the landfill consultant Lawrence & Associates performs post closure cost estimates. Which can decrease as over time as project liabilities are re-evaluated every 3 years.

**Chair Mathews** made a point of order to notify **Director Madrone** that he was not needed for a quorum.

**Executive Director** clarified Joe's response to **Director Jones** by stating CalRecycle requires the landfill to perform post closure cost estimates every five years. Lawrence and Associates has been supporting this task for the Authority. A decrease in project liability can be expected over time but not a given considering possible changes to regulations, operating expenses, inflation, etc. 30 years of post-closure maintenance is a standard prescription for closing a landfill in CA.

No public comment was received.

**Executive Director** made the following recommendation to the board: receive the presentation outlining independent auditors report for FY 2021-22 and filed with Authority archives, state controllers' office and required financial institutions.

<b>Motion:</b>	<b>Director Wilson</b> motioned and <b>Director Cady</b> seconded the motion to approve staff recommendation
<b>Action:</b>	Approve the Motion as made by <b>Director Wilson</b> and seconded by <b>Director Cady</b>
<b>Ayes:</b>	Unanimous
<b>Noes:</b>	None
<b>Absent:</b>	<b>Director Steve Madrone</b>

## 5. Standing Item: Board Member Reports.

**Director Jones** reported that Blue Lake hosted a successful green waste day on October 7<sup>th</sup> and will continue to host the event every other month.

**6. Standing Item: Executive Director's Report.**

**Executive Director** had nothing to report.

**7. Closed Session:** It is the Intention of the Board of Directors to meet in closed session for one item.

- a. Conference with legal counsel regarding existing or anticipated litigation pursuant to Government Code Section 54956.9(d)(2)

Note:

Legal Counsel Nancy Diamond indicated this Board does not need a motion to go to closed session.

**8. Adjourn.**

**Meeting adjourned at approximately 6:20pm**



## ***Staff Report***

**DATE:** October 30, 2023

**For Meeting of:** November 9, 2023

**FROM:** Eric Keller-Heckman, Executive Director

**SUBJECT:** Item 2b)  
Adopt Resolution 2023-04 authorizing investment in the Local Agency Investment Fund

**RECOMMENDED ACTION:** Voice vote

- 1) Adopt Resolution 2023-04 authorizing investment in the Local Agency Investment Fund

## **DISCUSSION:**

### **Background:**

The Local Agency Investment Fund (LAIF) is a voluntary program created in 1977 as an investment alternative for California's local governments and special districts under the California State Treasurer. The LAIF program offers agencies the opportunity to participate in a large-scale investment portfolio that manages hundreds of millions of dollars at no additional cost to the taxpayer.

In September 2009 the board Adopted Resolution 2010-03 authorizing investment in the Local Agency Investment Fund (LAIF) and amending section 3030 of the HWMA policy handbook to allow staff a more flexible investment option for the Authority's cash on hand. At the time, the minimum required initial deposit was \$250,000 with staff recommending a deposit \$1,500,000.

Due to the nature of the fund, it is strictly monitored, and access is granted only to those individuals designated as Authority officers either through the resolution process or as successors to those appointed through a written instrument. The HWMA failed to provide necessary documentation when the original designees left the Authority. At this time staff is unable to access or administer the fund and cannot provide information on how much if any money currently resides in it.

### **Staff's Recommendation:**

Staff recommends that the Board adopt Resolution 2023-04 to ensure current staff can access and administer any funds currently held on behalf of the HWMA in the LAIF fund.

## **FISCAL IMPACTS:**

Minimal staff time costs associated with the report.

**ALTERNATIVES:**

- 1) Board Discretion

**ATTACHMENTS:**

None



**RESOLUTION NUMBER 2024-03**  
**A RESOLUTION OF THE HUMBOLDT WASTE MANAGEMENT AUTHORITY**  
**AUTHORIZING INVESTMENT OF MONIES IN THE**  
**LOCAL AGENCY INVESTMENT FUND**

**WHEREAS** The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS** the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Humboldt Waste Management Authority;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby authorizes the deposit and withdrawal of Humboldt Waste Management Authority monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED**, The following Humboldt Waste Management Authority officers holding the title(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

ERIC KELLER-HECKMAN - EXECUTIVE DIRECTOR  
HILARY SCHWARTZ - DIRECTOR OF FINANCE  
ANTHONY HEACOCK - DIRECTOR OF ENVIROMENTAL HEALTH & SAFETY

This resolution shall remain in full force and effect until rescinded by Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Adopted this 9th day of November, 2023

ATTEST:

\_\_\_\_\_  
HWMA Chair

\_\_\_\_\_  
Clerk of the Board

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## ***Staff Report***

**DATE:** November 2, 2023

For Meeting of: November 9, 2023

**FROM:** Eric Keller-Heckman, Executive Director

**SUBJECT:** Item 2c)  
Approve Agreement to provide Municipal Solid Waste Disposal Services to Cal Poly Humboldt

**RECOMMENDED ACTION:** Voice vote

- 1) Approve the Agreement to provide Municipal Solid Waste Disposal Services for Cal Poly Humboldt for a Period of One (1) Year, at the Franchise Haul Rate; and
- 2) Authorize General Council to finalize the agreement consistent with Board Approval; and
- 3) Authorize the Executive Director to Execute the Agreement.

## **DISCUSSION:**

### **Background:**

The HWMA has provided solid waste disposal services to Cal Poly Humboldt (CPH) formally Humboldt State University for over 15 years through several different agreements, written instruments, or other means of agreement.

This contract formalizes this long-standing arrangement for a period of 1 year, with disposal fees being charged at the current franchise haul rate, with the option to renew annually. This agreement will ensure a commitment of tonnage from CPH and reduce staff time related to the management of the waste itself.

### **Staff's Recommendation:**

Staff recommends the Board approve the agreement to provide municipal solid waste disposal services to Cal Poly Humboldt for a period of one year, at the franchise haul rate, and authorize HWMA general council to finalize the agreement consistent with the Board's approval. Then authorize the Executive Director to Execute the Agreement on behalf of the Board.

## **FISCAL IMPACTS:**

Minimal staff time costs associated with drafting the report. The FY 23-24 budget currently has ample funds to cover General Council costs for finalizing the agreement.

Additionally, staff projects a minimal savings in staff time related to the management and billing of the waste.

**ALTERNATIVES:**

- 1) The Board may direct staff to not enter into an agreement with Cal Poly Humboldt.
  - a. Not Recommended:* This alternative would continue the current practice of providing services to CPH with either poorly outlined terms, or no terms at all, and may result in loss of CPH tons delivered to the Authority.
- 2) Board Discretion

**ATTACHMENTS:**

None.



## ***Staff Report***

**DATE:** November 9, 2023

**FROM:** Hilary Schwartz, Director of Finance

**SUBJECT:** Item 4)  
Receive July 2023 Financial Reports

**RECOMMENDED ACTION:** Voice Vote

- 1) Review and Approve July 2023 Financial Reports; and
- 2) Provide Direction as Appropriate.

**DISCUSSION:**

**Background:**

Each month, staff presents an update on the Authority's financials based on activity to-date for the current month. This enables staff to provide a complete presentation of the full financial activity for that period, as financial data will have been recorded and finalized for the reporting period at that point.

Each year, pending the finalization of the Authority's financial audit, these financial reports are presented as *preliminary* financial reports. Once the audit is finalized and staff closes out the prior year, information presented will represent accurate to-date financial activity and will be marked as such.

Attachment B, *Profit and Loss*, is presented in summary format; detailed analysis of each division of the Authority is presented in the *Profit and Loss by Class*.

The Authority's cash position is comprised of 4 accounts; 1) the Authority's checking account, which handles the day-to-day expenses and holds the Operating Reserve; 2) the Cummings Road Landfill Pledge of Revenue Money Market account; 3) The Capital Improvement Plan Money Market account and 4) The Benefits and Rate Stabilization Money Market account. The combined value of these accounts equals the total cash available for Authority reserves and operating cash. The current value of the Authority operating fund and combined reserve funds are as follows:

Cash on hand	\$	457,100.80
Operating Reserve	\$	1,222,463.30
CRL Pledge of Revenue	\$	83,293.00
Capital Improvement Fund	\$	900,000.00
Benefits and Rate Stabilization funds	\$	558,260.22

Authority Financials:

Attachment A contains a detailed balance sheet for the July financial report, for Board review and discussion. An analysis of that information as it relates to revenues and expenses, and current month disbursements to vendors and employees, is provided herein.

Revenues:

Revenues for July are performing approximately 7% under projections of budgeted estimates for Fiscal Year 2023-24. These estimates encapsulate all activity throughout the Authority, although finances will be influenced by future payouts for fees passed through to Member Agencies, revenue shares for salvaged materials sales, and the delayed receipt of grant revenues for grant-based projects.

Staff continues to monitor diversion programs in terms of not only cost, but self-sustaining viability. At present, all divisions are fully funded from self-sustaining revenues or fees passed through from Self-Haul, Franchise, and Satellite Facility tipping fees.

Expenses:

Expenses for July are also below budget projections. Total Expenses are approximately 25% below budgeted estimates, including some one-time expenses related to depreciation of Authority assets, and quarterly payments to Member Agencies for pass-through payments. Additionally, decreases in above budgeted estimates are partially related to decreased solid waste tonnage disposed, which is offset by a smaller decrease in revenue as noted above.

Payroll expenses are intentionally projected high, so actual payroll expenses, while below budget estimates, are in line with current budget methodology.

Staff continues to maintain a strong control on ongoing expenses, which are expected to increase to just 22% below budget estimates by the end of the second quarter of Fiscal Year 2023-24.

Monthly disbursements to Authority vendors and employees are summarized in Attachment C (*Statement of Cash Flow*) for the month of July. These disbursements are comprised primarily of day-to-day costs, representing approximately \$513,499.30 in transportation and disposal costs, payroll and employee benefit costs of \$140,607.56, and pass-through payments to member agencies of \$206,870.59.

**Staff's Recommendation:**

Staff recommends the board review and approve the draft July 2023 Financial Reports.

Additionally, staff is seeking input and direction from the Board on the types, format, and general financial information they would like to see outlined in the monthly financial reports so that they can better judge the health of the Authority and provide direction.

**Attachments:**

- A) Draft Balance Sheet, July 2023
- B) Statement of Cash Flow, July 2023
- C) Bill Pay List, July 2023
- D) Draft Accounts Receivables Aging, July 2023
- E) Draft Accounts Payable Aging, July 2023



# Humboldt Waste Management Authority

## Attachment A: Draft Balance Sheet

As of July 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Checking - Umpqua Bank	2,574,029.10
1001 CRL Pledge-8913	83,293.00
1002 Rate Reserve-6008	558,260.22
1010 Petty Cash	35.00
1015 Change Bank	5,500.00
<b>Total Bank Accounts</b>	<b>\$3,221,117.32</b>
Accounts Receivable	
1020 Accounts Receivable	858,752.73
1030 Allowance for Doubtful Accounts	0.00
<b>Total Accounts Receivable</b>	<b>\$858,752.73</b>
Other Current Assets	
1025 A/R - Other	0.00
1045 Prepaid Expenses	0.00
1050 Prepaid Insurance	263,290.25
1055 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$263,290.25</b>
<b>Total Current Assets</b>	<b>\$4,343,160.30</b>
Fixed Assets	
1100 Land - Admin	2,809,139.62
1200 Land Improvements	
1201 Admin	1,546,527.91
1202 Transfer Station	699,978.50
1203 HHW	7,050.00
1204 Landfill	115,542.72
<b>Total 1200 Land Improvements</b>	<b>2,369,099.13</b>
1300 Buildings	
1301 Admin	0.00
1302 Transfer Station	3,317,642.25
1303 HHW	300,742.17
1305 Recycling	19,885.53
<b>Total 1300 Buildings</b>	<b>3,638,269.95</b>



# Humboldt Waste Management Authority

## Draft Balance Sheet

As of July 31, 2023

	TOTAL
1400 Building Improvements	
1401 Admin	44,728.92
1402 Transfer Station*	441,611.35
1403 HHW	168,191.72
1404 Recycling	95,449.73
<b>Total 1400 Building Improvements</b>	<b>749,981.72</b>
1500 Equipment	
1501 Admin	0.00
1502 Transfer Station*	1,328,916.71
1503 HHW	70,530.84
1504 Landfill	323,726.67
1505 Recycling	545,752.75
1507 Programs	32,275.71
<b>Total 1500 Equipment</b>	<b>2,301,202.68</b>
1600 Office Equipment	
1601 Admin	48,741.76
1605 Recycling	6,161.88
<b>Total 1600 Office Equipment</b>	<b>54,903.64</b>
1700 Vehicles	
1701 Admin	28,790.62
1702 Transfer Station*	13,576.24
1703 HHW	46,079.18
1704 Landfill	65,792.28
<b>Total 1700 Vehicles</b>	<b>154,238.32</b>
1800 Software	
1801 Admin	79,247.39
<b>Total 1800 Software</b>	<b>79,247.39</b>
1900 Accumulated Depreciation	(8,114,091.75)
<b>Total Fixed Assets</b>	<b>\$4,041,990.70</b>
Other Assets	
1035 Deferred Outflows - Pension	350,900.00
1910 Waste Authority Permit	221,171.00
1920 Land Purchase Option - CRBAS	19,500.00
<b>Total Other Assets</b>	<b>\$591,571.00</b>
<b>TOTAL ASSETS</b>	<b>\$8,976,722.00</b>





# Humboldt Waste Management Authority

## Draft Balance Sheet

As of July 31, 2023

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	789,363.22
<b>Total Accounts Payable</b>	<b>\$789,363.22</b>
Credit Cards	
2005 Umpqua Bank Visa	705.44
2006 Taylor	2,140.68
2007 Heacock	24,111.46
2008 Egerer	0.00
2009 Keller	8,952.41
<b>Total 2005 Umpqua Bank Visa</b>	<b>35,909.99</b>
<b>Total Credit Cards</b>	<b>\$35,909.99</b>
Other Current Liabilities	
2010 Accounts Payable - Other	0.00
2015 Accrued 457 deferrals payable	600.00
2020 Accrued AFLAC	265.18
2025 Accrued CalPERS	25.23
2026 UAL CalPERS	0.00
2030 Accrued CalPERS - Clearing	0.00
2035 Accrued FWH/MED	0.00
2040 Accrued Payroll	0.00
2045 Accrued PR Taxes	0.00
2050 Accrued PTO	244,793.78
2055 Accrued SUI/ETT	0.00
2060 Accrued SWH/SDI	0.00
2065 Deferred Revenue - DOC/AB939	20,347.75
2070 Deferred Revenue - OPP	32,474.14
2075 Garnishments Payable	0.00
2080 Note Payable - Chase	0.00
24000 Payroll Liabilities	0.00
<b>Total Other Current Liabilities</b>	<b>\$298,506.08</b>
<b>Total Current Liabilities</b>	<b>\$1,123,779.29</b>



# Humboldt Waste Management Authority

## Draft Balance Sheet

As of July 31, 2023

	TOTAL
Long-Term Liabilities	
2100 Deferred Inflows - Pension	248,488.00
2110 Landfill Closure Estimated	9,945,200.00
2130 Lease Payable - Financial Pacif	0.00
2140 Net Pension Obligation	236,314.00
<b>Total Long-Term Liabilities</b>	<b>\$10,430,002.00</b>
<b>Total Liabilities</b>	<b>\$11,553,781.29</b>
Equity	
3000 Opening Balance Equity	0.00
3010 Investment in Capital Assets	3,602,819.00
3030 Prior Period Adjustments	62,090.14
3200 Retained Earnings	(6,482,567.18)
Net Income	240,598.75
<b>Total Equity</b>	<b>\$ (2,577,059.29)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$8,976,722.00</b>

# Humboldt Waste Management Authority

## Attachment B:Statement of Cash Flows

July 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	240,598.75
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1020 Accounts Receivable	624,295.49
1045 Prepaid Expenses	2,049.00
1050 Prepaid Insurance	23,935.47
2000 Accounts Payable	(347,094.95)
2005 Umpqua Bank Visa	413.17
2006 2005 Umpqua Bank Visa:Taylor	1,085.90
2007 2005 Umpqua Bank Visa:Heacock	8,005.58
2009 2005 Umpqua Bank Visa:Keller	5,124.01
2015 Accrued 457 deferrals payable	(850.00)
2020 Accrued AFLAC	(265.18)
2025 Accrued CalPERS	(21,200.17)
2026 UAL CalPERS	0.00
2035 Accrued FWH/MED	0.00
2060 Accrued SWH/SDI	0.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>295,498.32</b>
<b>Net cash provided by operating activities</b>	<b>\$536,097.07</b>
NET CASH INCREASE FOR PERIOD	\$536,097.07
Cash at beginning of period	2,685,020.25
<b>CASH AT END OF PERIOD</b>	<b>\$3,221,117.32</b>

# Humboldt Waste Management Authority

## Attachment C: Bill Payment List

July 2023

DATE	NUM	VENDOR	AMOUNT
1000 Checking - Umpqua Bank			
07/11/2023	34042	Access Humboldt	-101.31
07/11/2023	34043	Advanced Security Systems.	-91.50
07/11/2023	34044	Airgas USA, LLC	-1,126.24
07/11/2023	34045	Allison, Kirtus	-50.00
07/11/2023	34046	Asbury Environmental Services	-50.00
07/11/2023	34047	AT&T Calnet	-200.89
07/11/2023	34048	B&B Portable Toilets	-8,786.45
07/11/2023	34049	Bettendorf Enterprises, Inc	-983.17
07/11/2023	34050	Call2Recycle	-2,743.45
07/11/2023	34051	City of Eureka Water	-1,157.92
07/11/2023	34052	Crystal Springs Bottled Water	-123.00
07/11/2023	34053	Deluxe for Small Business	-1,506.24
07/11/2023	34054	FedEX	-194.31
07/11/2023	34055	Holt of California	-290.97
07/11/2023	34056	Humboldt Cleaning Services	-400.00
07/11/2023	34057	Humboldt Community Services District	-34.58
07/11/2023	34058	Humboldt Organic Solutions, LLC	0.00
07/11/2023	34059	I-5 Point.S Tire & Auto Service	-3,548.00
07/11/2023	34060	Industrial Electric	-326.22
07/11/2023	34061	James L. Able Forestry Consultants, Inc	0.00
07/11/2023	34062	Law Offices of Nancy Diamond	-1,683.00
07/11/2023	34063	Lost Coast Communications, Inc	-1,250.00
07/11/2023	34064	Mad River Union	-202.00
07/11/2023	34065	MapleService Inc	-2,183.38
07/11/2023	34066	Mendes Supply Company	-92.75
07/11/2023	34067	Mission Linen Supply	-1,038.06
07/11/2023	34068	New Directions	-340.00
07/11/2023	34069	North Coast Audiology Center	-3,828.00
07/11/2023	34070	North Coast Journal	-3,600.00
07/11/2023	34071	Pacific Paper Co.	-318.33
07/11/2023	34072	Pape Machinery	-58.31
07/11/2023	34073	Patrick, Linda	-120.00
07/11/2023	34074	Peterson CAT	-2,412.52
07/11/2023	34075	Pierson Building Center	-20.44
07/11/2023	34076	Recology Eel River.	-2,759.71
07/11/2023	34077	Recology Humboldt County	-225.00
07/11/2023	34078	Streamline	-375.00
07/11/2023	34079	United Rentals	-688.28
07/11/2023	34080	Valeo Networks	-6,401.01
07/11/2023	34081	Valley Pacific Petroleum Services, Inc.	-2,367.67
07/11/2023	34082	Verizon Wireless	-312.90
07/11/2023	34083	Williams, Cora	-260.00
07/11/2023	34084	WM Corporate Services, Inc	-2,871.45
07/11/2023	34085	WSP USA, Inc	-14,387.26

# Humboldt Waste Management Authority

## Bill Payment List

July 2023

DATE	NUM	VENDOR	AMOUNT
07/11/2023	34086	Humboldt Organic Solutions, LLC	-85,179.20
07/11/2023	34087	James L. Able Forestry Consultants, Inc	-1,180.00
07/25/2023	34094	Airgas USA, LLC	-1,636.19
07/25/2023	34095	Asbury Environmental Services	-5.00
07/25/2023	34096	B&B Portable Toilets	-9,713.01
07/25/2023	34097	Bettendorf Enterprises, Inc	-1,967.05
07/25/2023	34098	Blue Shield of California	-41,830.88
07/25/2023	34099	City of Eureka Discharge Fees	-2,450.00
07/25/2023	34100	City of Eureka Water	-1,157.92
07/25/2023	34101	Clean Harbors Environmental	-62,200.00
07/25/2023	34102	Copiers Plus	-246.47
07/25/2023	34103	DCI Builders	-12,500.00
07/25/2023	34104	Dry Creek Landfill	-488,338.61
07/25/2023	34105	Eel River Transportation & Storage	-1,773.75
07/25/2023	34106	Holt of California	-3,943.21
07/25/2023	34107	Humana Insurance	-4,147.24
07/25/2023	34108	Humboldt Cleaning Services	-400.00
07/25/2023	34109	Humboldt Sanitation	-17,128.20
07/25/2023	34110	I-5 Point.S Tire & Auto Service	-2,588.00
07/25/2023	34111	Kym Kemp	-500.00
07/25/2023	34112	Mission Linen Supply	-1,557.09
07/25/2023	34113	NAPA	-168.56
07/25/2023	34114	Pape Machinery	-2,344.85
07/25/2023	34115	PG&E 053-6	-2,597.18
07/25/2023	34116	PG&E 550-3	-36.87
07/25/2023	34117	PG&E 724-3	-3,192.07
07/25/2023	34118	Picky. Picky, Picky	-1,649.86
07/25/2023	34119	Pierson Building Center	-29.65
07/25/2023	34120	QED	-1,625.00
07/25/2023	34121	Roger's Machinery	-36.05
07/25/2023	34122	Sharps Solutions, LLC	-400.00
07/25/2023	34123	Sonic Leak Detection	-650.00
07/25/2023	34124	Stewart Telecommunications	-5,347.66
07/25/2023	34125	Thumpers Mechanical	-6,307.50
07/25/2023	34126	Valley Pacific Petroleum Services, Inc.	-3,535.39
07/25/2023	34127	Western Chain Saw	-161.66
07/25/2023	34128	WM Corporate Services, Inc	-4,612.56
07/25/2023	34129	WSP USA, Inc	-3,884.60
07/25/2023	34131	City of Arcata 939	-6,450.95
07/25/2023	34132	City of Blue Lake 939	-2,004.13
07/25/2023	34133	City of Eureka 939	-8,169.78
07/25/2023	34134	City of Ferndale 939	-2,026.06
07/25/2023	34135	City of Rio Del 939	-2,534.77
07/25/2023	34136	Humboldt County Env Health Pass Through	-66,957.80
07/25/2023	34137	Humboldt County Public Works Pass Throug	-118,727.10

# Humboldt Waste Management Authority

## Bill Payment List

July 2023

DATE	NUM	VENDOR	AMOUNT
<b>Total for 1000 Checking - Umpqua Bank</b>			<b>\$ -1,053,401.19</b>



# Humboldt Waste Management Authority

## Attachment D: Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
707 Pest Solutions	119.79			\$119.79
A & I Roofing	1,791.22	(0.18)		\$1,791.04
A-1 Cleaning Service	31.82			\$31.82
Abercrombie Construction	91.71			\$91.71
Above Board Construction and Roofing	919.00			\$919.00
Advanced Security Systems	63.64			\$63.64
Alchemy Construction Inc.	26.63			\$26.63
Alcohol Drug Care Services	9.15			\$9.15
Align Landscape	16.85	58.86		\$75.71
Ambrosini Electric	39.31			\$39.31
Anderson Construction	26.20			\$26.20
Annie Cornwall	14.97			\$14.97
Arcata Garbage Co. Cal Poly	3,951.19	4,164.04		\$8,115.23
Arcata House Partnership	12.00	89.98		\$101.98
Ark Design Construction and Roofing Inc.	328.83			\$328.83
Arrow Property Management	254.30			\$254.30
Atkins-Salazar Construction	2.83			\$2.83
Ayres Enterprises	291.99	45.43		\$337.42
Barry Smith Construction	2,645.57			\$2,645.57
Beacom Construction	48.66			\$48.66
Bedliners Plus	175.94			\$175.94
Benchmark Realty Group	59.90			\$59.90
Berg Rentals		(0.04)		\$ (0.04)
Bethel Church	369.36			\$369.36
Bettendorff Trucking - Shop	71.12			\$71.12
Blackwell Construction	494.90	269.96		\$764.86
Blue Lake Enterprises	63.64			\$63.64
Blue Sky Roofer	370.60	2,300.04		\$2,670.64
Bob White Electric			18.00	\$18.00
Bode Construction	228.35	24.54	145.62	\$398.51
Brian Lawrence Construction	39.31			\$39.31
Broadway Medical Service and Supply Inc.	12.00		23.45	\$35.45
Broadway Trailer Park	637.36			\$637.36
Buddys Auto Center	1,164.18			\$1,164.18
Bureau of Land Management Arcata	12.00	39.27		\$51.27
Cal Poly Humboldt	132.89		153.79	\$286.68
Caltrans - Department of Transportation	74.87	16.36		\$91.23
Carpet Depot	1,239.29			\$1,239.29
Carter & Company	335.80			\$335.80
Caughey Properties	12.00			\$12.00
CDH Painting	93.59			\$93.59
Century Service Center	814.19			\$814.19



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
Charles & Susan Nelson	73.00			\$73.00
Chris Lehto Electric	29.82			\$29.82
Chris Rutter Construction	20.59			\$20.59
City of Arcata			18,889.54	\$18,889.54
City of Eureka - Code Enforcement			37.63	\$37.63
City of Eureka - Facilities	18.72			\$18.72
City of Eureka - Harbor	65.17			\$65.17
City of Eureka - Parks	61.43			\$61.43
City of Eureka - Sewer Collections	26.97			\$26.97
City of Eureka - WASTE WATER COLLECTIONS	26.20			\$26.20
City of Eureka - Waste Water Treatment	6.00			\$6.00
Clayton Construction	52.41			\$52.41
CM Construction	73.00			\$73.00
Coast Seafoods Company	900.39		462.79	\$1,363.18
Coastal Co Builders	641.02			\$641.02
Colburn Electric	515.35			\$515.35
Cottage Construction	83.06	27.81	54.00	\$164.87
Craig Mayberry	174.71			\$174.71
Crestmark Millworks			(135.00)	\$ (135.00)
Curb Appeal Construction	1,222.98	503.92	1,633.67	\$3,360.57
Cutten Mini Storage	500.90			\$500.90
Darryl Berg Painting		13.09		\$13.09
David Allen Construction	677.56			\$677.56
Del Monte Properties & Investments Inc.			(220.88)	\$ (220.88)
Del Reka		49.08		\$49.08
Delta Mattress & Sofa Outlet	209.63			\$209.63
Dennis Byrd Construction	34.46			\$34.46
Design Air Heating & Sheet Metal	202.91			\$202.91
Diamond Drywall	306.96	238.85	4,341.76	\$4,887.57
Dr. Gregory Mellon, DDS			40.00	\$40.00
DS Construction	126.18			\$126.18
Duncan Electric	65.17			\$65.17
Emerald Triangle Management Group		50.00		\$50.00
Equity Building	65.59	86.54		\$152.13
Eureka City Schools	5,077.51	232.50		\$5,310.01
Eureka Floor Carpet One	80.67			\$80.67
Eureka Glass Co. Inc.	91.71			\$91.71
Eureka Housing Authority	900.21			\$900.21
Eureka Humboldt Fire Extinguisher	39.31			\$39.31
Eureka Overhead Door Company	406.65			\$406.65
Eureka Rehabilitation & Wellness			(15.00)	\$ (15.00)
Eureka the Pentecostal Church	44.59			\$44.59





# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
Eureka Vacation Rentals Inc.	116.88	22.23	48.39	\$187.50
Evans Mechanical	23.23	8.18		\$31.41
Evergreen Landscape	46.80	32.72	114.67	\$194.19
Figas Construction	8,227.98	12,254.38		\$20,482.36
Fitz It Right Plumbing	192.79			\$192.79
Forbes Cabinets	1,169.80			\$1,169.80
Frazier Rental & Development	184.43			\$184.43
Friesen Construction	147.86			\$147.86
Fryes Care Home		65.45		\$65.45
Furniture Design Center	845.68			\$845.68
G M Pavlich	222.73			\$222.73
Genevieve Schmidt	191.62			\$191.62
Glendale Mobile Estates	119.07			\$119.07
Griz Handyman Service	31.82			\$31.82
Hamanaka Painting	213.61			\$213.61
Handle It Junk Removal	2,481.34			\$2,481.34
HCAR	186.37			\$186.37
Heartwood Design and Building	112.30			\$112.30
Hemmingsen Pavement Solutions	13.10			\$13.10
Henderson Village Apt.	102.65			\$102.65
Heuer Properties	529.69			\$529.69
Homan Enterprises	50.98	137.72	44.17	\$232.87
Horvath Plumbing			(0.16)	\$ (0.16)
Houseworth Construction	625.14			\$625.14
Housing Humboldt	134.76			\$134.76
Hubbards German Auto	59.89			\$59.89
Humboldt Bay Harbor District	336.90			\$336.90
Humboldt Bay Water District	160.00			\$160.00
Humboldt Community Service District	101.07			\$101.07
Humboldt Countertops	552.92	580.81		\$1,133.73
Humboldt County Building Maintenance			541.44	\$541.44
Humboldt County DHHS	62.48		149.41	\$211.89
Humboldt County Parks	2,945.76	1,472.48	2,461.56	\$6,879.80
Humboldt County Roads		26.71		\$26.71
Humboldt County Sheriffs Office	179.69	94.11	1,715.43	\$1,989.23
Humboldt Electric	161.99	44.58		\$206.57
Humboldt Masonic Hall			(63.76)	\$ (63.76)
Humboldt Moving & Storage	295.22			\$295.22
Humboldt Plaza	54.28			\$54.28
Humboldt Sanitation & Recycling		69,268.78		\$69,268.78
Humboldt Senior Resource Center	89.85			\$89.85
Humboldt Towing	232.21			\$232.21



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
J & G Lawn and Garden	179.85			\$179.85
J & J Rentals	290.12			\$290.12
James Poovey	280.53			\$280.53
Janowski Builders	64.08			\$64.08
JDS Construction	1,150.65			\$1,150.65
Jim Groeling & Associates	223.50	112.89		\$336.39
Jitter Bean Coffee Co.	48.34			\$48.34
JNM Construction	132.89			\$132.89
John H Kruger Plaster & Drywall	623.28			\$623.28
Johnny's Flooring & Window Coverings	16.10			\$16.10
Johnston Construction	192.14	317.61		\$509.75
Jons Lawns and Gardens	114.17			\$114.17
Juells Electric	8.00			\$8.00
Justin Adams Construction	76.74			\$76.74
Kelly Martin	576.49			\$576.49
Ken & Lesa Shealor	64.28	205.25	9.15	\$278.68
Kernen Construction			55,000.00	\$55,000.00
Kramer Investment Corp.	516.59			\$516.59
Landscaping Ventures Inc.	131.63			\$131.63
Lawn Care Plus	1,185.37			\$1,185.37
LDH Construction	361.24			\$361.24
Lirpa Logistics	223.22			\$223.22
Living Styles	322.70			\$322.70
Lost Coast Brewery & Cafe	91.72			\$91.72
Mace Jennings	99.20			\$99.20
Making Headway Center	41.17	512.09		\$553.26
Martin Construction	844.15	1,436.50	1,457.51	\$3,738.16
Matlock Construction	174.84			\$174.84
McCrea Motors	125.97			\$125.97
McMurray & Sons Inc.	17,642.15			\$17,642.15
Milgard Manufacturing AP Sacramento	37.43	80.18		\$117.61
Miller Farms Nursery	160.97			\$160.97
Ming Tree Realtors	187.17			\$187.17
Moore's Sleepworld	262.78			\$262.78
Moranda Rentals	84.94			\$84.94
Mountain Mikes Mobile Home Service	(0.64)			\$(0.64)
Myrtle town Body Shop	81.26			\$81.26
Nelson Floors	219.81			\$219.81
New Century Yard Maintenance	114.36			\$114.36
New Life Service Company	943.36			\$943.36
Nick Frank	66.20			\$66.20
North Coast Co-Op Arcata	12.00			\$12.00



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
North Coast Flooring Inc.	1,684.53			\$1,684.53
North Coast Mercantile Co. Inc.	39.59			\$39.59
Northcoast Acoustics	44.59			\$44.59
Northcoast Childrens Service	160.97			\$160.97
Northcoast Regional Land Trust	30.06			\$30.06
Northern Building Company	473.48			\$473.48
O & M Industries	468.87			\$468.87
Open Door Community Health Center	117.92			\$117.92
Optimum	28.00		83.00	\$111.00
Pacific Builders	2,077.45		155.43	\$2,232.88
Pacific Choice Seafood	180.07		89.99	\$270.06
Pacific Marine Engineering Inc.	12.00			\$12.00
Patricia Craig Rentals	103.45			\$103.45
Pierson Company	733.91	456.46		\$1,190.37
Point of View Preservation LLC	139.69			\$139.69
Point Pleasant MHP	368.73			\$368.73
Poletskis Appliance Center	361.83			\$361.83
Porter and Sons Painting	484.77	186.52	219.42	\$890.71
Professional Asbestos Removal Corp.			(44.51)	\$ (44.51)
Providence St. Josephs Hospital		220.00		\$220.00
Pure Water Spas	235.84	210.58		\$446.42
Quality Body Works	70.02			\$70.02
Quick Mow	73.20			\$73.20
RA Construction	28.08			\$28.08
Rainbow Self Storage	904.04			\$904.04
Ray Wolfe Construction	423.01			\$423.01
Rayl Rentals & Rayl Cabinetry	102.95			\$102.95
Reaching for Independence Inc.	58.02			\$58.02
Rebholtz Cleaning Service	35.56		27.81	\$63.37
Recology of Arcata	124,862.51			\$124,862.51
Recology of Humboldt County	375,777.71			\$375,777.71
Recology Samoa	51,566.10			\$51,566.10
Redwood Acres Fair Grounds	729.96			\$729.96
Redwood Coast Plumbing		19.63	99.62	\$119.25
Redwood Coast Real Estate Inc.	100.15	62.73		\$162.88
Redwood Community Action Agency	25.89	13.07		\$38.96
Redwood Teen Challenge	1,630.19			\$1,630.19
Rentor	448.99			\$448.99
Resources Recycling & Recovery	502.40			\$502.40
Restif Cleaning Service	89.84			\$89.84
Revival Home Builders Inc.	524.07			\$524.07
RG Goolsby Construction	281.40	678.99		\$960.39



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
Rich's Body Shop	18.72			\$18.72
Rob Jordan Construction			(6.15)	\$ (6.15)
S & S Phelps Inc.	58.03			\$58.03
Samson Construction	88.88	76.90		\$165.78
Sanders Roofing Inc.	2,598.90			\$2,598.90
Sawyer Electric	14.97			\$14.97
Schmidbauer Building Supply LLC.	913.41			\$913.41
Schneider Enterprises	863.10	381.20	303.41	\$1,547.71
Sempervirens Gardening	94.11	296.18		\$390.29
Sequoia Construction	550.28			\$550.28
ServiceMaster	166.59	78.53		\$245.12
Shawnee Alexandri	243.33			\$243.33
Sholes Overhead Door	342.35	103.07		\$445.42
Simple Visions	265.78			\$265.78
Sisu Extracts	1,746.07	1,316.02		\$3,062.09
Six Rivers Mechanical Inc.	177.81			\$177.81
Six Rivers Property Management	80.49			\$80.49
SoHum Health	125.00			\$125.00
SOLID WASTE OF WILLITS OUT			81.81	\$81.81
South Bay Union School District			(66.21)	\$ (66.21)
Spencer Electric	142.25			\$142.25
Stetzel Builders	76.74			\$76.74
Steve Morris	196.53			\$196.53
Strombeck Construction	1,478.61	0.30		\$1,478.91
STS Construction	1,139.86	11.45		\$1,151.31
Susan Whitely / Eric Dugan	314.28			\$314.28
T and T Roofing	1,757.64			\$1,757.64
TEMPORARY			(0.12)	\$ (0.12)
The People of New Directions	291.84			\$291.84
The Wildlands Conservancy	76.74			\$76.74
Tilley Landscaping	20.59			\$20.59
Timber Heritage Association	320.06			\$320.06
Tonis Restaurant	306.96		186.51	\$493.47
Ultimate Building Solutions	557.18			\$557.18
United Building	12.00			\$12.00
United Indian Health	902.42			\$902.42
US Fish & Wildlife Services	20.59			\$20.59
Vern McGaughey	911.51			\$911.51
Wahlund Construction	3,071.45		67.08	\$3,138.53
Wayne Maples Plumbing	22.46			\$22.46
Werner Weltsch Ent.	157.23	103.08	186.51	\$446.82
Wes Green Landscaping	1,098.69			\$1,098.69



# Humboldt Waste Management Authority

## Draft A/R Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 AND OVER	TOTAL
Westside Community Improvement Assoc.	321.93	165.21	280.88	\$768.02
Williamson Construction	63.64			\$63.64
Wilwerding Construction	33.69			\$33.69
Wing Inflatables	369.56	249.02	326.24	\$944.82
Wiyot Tribe	20.00			\$20.00
Yurok Tribe Construction Corporation	540.00			\$540.00
Zabel Enterprise	78.61			\$78.61
<b>TOTAL</b>	<b>\$667,712.14</b>	<b>\$99,511.66</b>	<b>\$88,897.90</b>	<b>\$856,121.70</b>



# Humboldt Waste Management Authority

## Attachment E: Draft A/P Aging Summary

As of July 31, 2023

	CURRENT	1 - 30	31 - 60	61 AND OVER	TOTAL
Airgas USA, LLC	424.69		429.88		\$854.57
Asbury Environmental Services	50.00				\$50.00
AT&T Calnet	202.22				\$202.22
B&B Portable Toilets	6,753.95	3,975.36			\$10,729.31
Bettendorf Enterprises, Inc	4,367.76				\$4,367.76
Blue Sky Environments, Inc.				3,969.00	\$3,969.00
Clean Harbors Environmental	30,121.50	21,124.00			\$51,245.50
Crystal Springs Bottled Water	114.00				\$114.00
Dry Creek Landfill	510,504.39				\$510,504.39
Edgar & Associates, Inc			7,067.50		\$7,067.50
Humboldt Community Services District	34.58				\$34.58
Humboldt Sanitation	15,320.64				\$15,320.64
I-5 Point.S Tire & Auto Service	2,688.00	4,996.00	452.00		\$8,136.00
Industrial Electric	1,782.99				\$1,782.99
Jamie Corsetti, CPA	1,050.00	1,181.35			\$2,231.35
Law Offices of Nancy Diamond	2,007.60				\$2,007.60
Lawrence & Associates	5,582.15				\$5,582.15
Lighting Resources		8,020.01			\$8,020.01
Lost Coast Communications, Inc	750.00				\$750.00
Mad River Union	202.00			(2,001.25)	\$ (1,799.25)
Mission Linen Supply	519.03				\$519.03
New Directions	510.00				\$510.00
North Coast Journal	1,200.00				\$1,200.00
North Coast Laboratories	236.00				\$236.00
Paradigm				1,350.00	\$1,350.00
Peterson CAT	2,208.00				\$2,208.00
Picky. Picky, Picky	1,468.04				\$1,468.04
Pierson Building Center	61.89				\$61.89
Recology Eel River.	2,994.91		19,352.83	117,143.91	\$139,491.65
Recology Humboldt County	225.00				\$225.00
Roger's Machinery	1,954.16				\$1,954.16
Security Lock & Alarm.	316.34				\$316.34
Silke Communications		639.40			\$639.40
Staples	81.93				\$81.93
United Rentals	688.28				\$688.28
Valeo Networks	132.50				\$132.50
Valley Pacific Petroleum Services, Inc.	4,182.00				\$4,182.00
Verizon Wireless	312.96				\$312.96
WM Corporate Services, Inc	2,325.72				\$2,325.72
Workplace Ergonomics			290.00		\$290.00
<b>TOTAL</b>	<b>\$601,373.23</b>	<b>\$39,936.12</b>	<b>\$27,592.21</b>	<b>\$120,461.66</b>	<b>\$789,363.22</b>



## *Staff Report*

**DATE:** October 25, 2023

For Meeting of: November 9, 2023

**FROM:** Eric Keller-Heckman, Executive Director

**SUBJECT:** Item 5)  
Consider Long Term Organics Processing.

**RECOMMENDED ACTION:** Voice vote

- 1) Consider HWMA operated long term organics processing facility; and
- 2) Direct staff return to the board with a timeline and process for long term in county organics processing evaluation; and
- 3) Provide additional direction as appropriate.

## **DISCUSSION:**

### **Background:**

At the request of the Humboldt County Local Task force in July of 2021, HWMA agreed to coordinate and circulate a request for proposals for SB 1383 and Organics Regional Compliance development services, then entered into an agreement in November 2022 with a consultant and managed the work.

Following the report's completion, the proposed organics processing plan and alternatives were considered by HWMA and its Member Agency jurisdictions. A dual path to compliance was determined to be the best way forward for jurisdiction, with a short term out of county processing agreement being optimal for jurisdiction compliance, while capacity and planning for long term in county processing could be developed.

At the September 14, 2023 board meeting, Cold Creek Compost Inc was chosen as the successful out of county processor through a request for proposal process, staff anticipates this contract being finalized in January 2024.

With the short-term plan being solidified, member agency staff have transitioned to long term capacity planning. Originally, it was anticipated that HWMA would develop a request for proposal for long term in county processing, but member agency staff has recently expressed a desire for an evaluation of an HWMA owned and operated facility.

**Staff's Recommendation:**

Staff recommends the board consider the prospect of a long term in county organics processing facility operated by the HWMA, then direct staff to return to the board with a proposed timeline and multi-step process for the evaluation of the facility.

**FISCAL IMPACTS:**

Minimal staff time costs associated with the report.

**ALTERNATIVES:**

- 1) Board Discretion

**ATTACHMENTS:**

None





## ***Staff Report***

**DATE:** October 25, 2023 For Meeting of: November 9, 2023

**FROM:** Eric Keller-Heckman, Executive Director

**SUBJECT:** Item 6)  
Authorize Executive Director to Submit Letter to the Trinidad City Council

**RECOMMENDED ACTION:** Voice vote

- 1) Authorize the Executive Director to sign and submit the attached draft letter to the Trinidad City Council to reaffirm their previous desire to join the HWMA.

**DISCUSSION:**

**Background:**

In 2008 the City of Trinidad adopted a resolution requesting to join the HWMA. The City Council reaffirmed its desire to join in January of 2010 and submitted a letter of interest to the HWMA Board on February 11, 2010. At this time the HWMA JPA agreement contained language that required solid waste flow control be directed to the Authority prior to membership, and Trinidad was unable to do this due to other contractual obligations.

In August 2013 Trinidad City council regained flow control of their municipal solid waste and again reaffirmed their desire to join the Authority, unfortunately, in 2013 the North Coast Regional Water Quality Control Board issued a clean-up and abatement order naming HWMA a responsible party. Due to the financial uncertainty of this project the city of Trinidad rescinded their request.

The benefits of regionalization have shown throughout the SB1383 process with all jurisdictions working in concert to develop pathways forward for Humboldt County compliance, and ensuring all jurisdictions have a vested interest in the decision-making process for waste management will result in the best outcomes and services for its residents. Trinidad staff has been present and expressed a desire to work regionally with all jurisdictions and the HWMA. They have committed time and provided share cost funding for the SB 1383 roadmap and the most recent HWMA SB1383 grant application.

**Staff's Recommendation:**

Staff recommends the Board authorize the Executive Director to sign and submit the attached draft letter to the Trinidad City Council to reaffirm their previous desire to join the HWMA.

**FISCAL IMPACTS:**

Minimal staff time costs associated with drafting the letter and report.

**ALTERNATIVES:**

- 1) Board Discretion

**ATTACHMENTS:**

- 1) Draft letter to Trinidad City Council.



November 9, 2023

Trinidad City Council  
409 Trinity Street  
Trinidad, Ca 95570

**RE: Re-affirm Desire to Join the Humboldt Waste Management Authority**

Honorable City Council:

As the Executive Director of the Humboldt Waste Management Authority (HWMA) I respectfully request the Trinidad City Council confirm its resolve to join the Humboldt Waste Management Authority.

On May 14th, 2008 the Trinidad City Council voted unanimously in support of Resolution 2008-11 requesting membership to the HWMA Board. For various reasons that action was postponed.

HWMA believes that regionalization of materials management would not only benefit the residents of Trinidad, but all residents of Humboldt County. The introduction and current implementation steps resulting from SB1383 have shown that building and implementing a sustainable regional materials management system is more important than ever. I believe that the City of Trinidad becoming an active partner in the Authority will ensure that their residents have a vested interest and representation in the decision-making process for the future.

I would be happy to present the benefits of membership to this council and look forward to working with your staff to facilitate a pathway for membership.

Sincerely,

Eric Keller-Heckman  
Executive Director